



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	
	GURU SHREE SHANTIVIJAI JAIN COLLEGE FOR WOMEN
• Name of the Head of the institution	Dr . M . K . MALATHI
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04425322257
• Mobile no	9444036589
• Registered e-mail	gssjaincollege@gmail.com
• Alternate e-mail	gssjcprincipal@gmail.com
• Address	96, Vepery High Road
• City/Town	Chennai
• State/UT	TamilNadu
• Pin Code	600007
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban

• Financial Status	Self-financing				
• Name of the Affiliating University	University of Madras				
• Name of the IQAC Coordinator	Dr.K.P.Varalakshmi				
• Phone No.	04425322257				
• Alternate phone No.	04425322257				
• Mobile	9566061345				
• IQAC e-mail address	gssjcprincipal@gmail.com				
• Alternate Email address	gssjaincollege@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://gssjcollege.in/naac/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://gssjcollege.in/gss-calendar/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B	2.06	2021	15/02/2021	14/02/2026
Cycle 2	A	3.01	2015	03/03/2015	02/03/2020
Cycle 1	B	2.85	2009	30/09/2011	29/09/2014
6.Date of Establishment of IQAC	06/10/2009				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines	Yes				
• Upload latest notification of formation of	View File				

IQAC		
9.No. of IQAC meetings held during the year	5	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>A.TECHNOLOGY ENABLED EDUCATION On behalf of training and placement cell, three days (27.4.22 to 29.4.2022) soft skill courses were conducted in campus for final year students of all discipline on the topics Self introduction practice, Group discussion, Interview readiness, Common mistakes in interviews, grooming, decision making, adaptability and critical thinking. Students are been motivated to do online courses such as Stock Market ,Tally certified program , self grooming courses ,Fashion designing ,Beauty culture and heath care courses, Content marketing basics, ERP 9,Diploma in computer applications ,digital marketing course, Basics of Accounting, certificate course on filing of ITR ,online course on introduction to corporate finance, Digital marketing ,online statistics course.</p> <p>B.ALUMNI CONTRIBUTION 1.Ms.Nivetha (Alumni of BISM) ,Assistant Manger Central Warehousing corporation delivered a speech to our GSS students on the Topic " How to crack to competitive Examination". 2. Ms.Sonali Christine (Alumni of BISM) HR ,HR PRO Consulting Services ,has given off campus placement drive opportunities for our GSS students. 3.Vidhi Jain (Alumni of BCOM) donated saplings to our college.</p> <p>C.MOUS WITH INSTITUTIONS 1. Department of Economics of GSS signed a MOU with scientific research association for Economics and Finance. 2.Our college has signed MOU with ICT Academy , of TamilNadu</p> <p>D.NATIONAL&INTERNATIONALWORKSHOP/CONFERENCES/ SEMINARS 1. Organised National Level 7 days Faculty development program on the topic " Innovation ON Teaching -Learning Process from 26th to 2nd</p>		

August 2021. 2.Organised 3 days International Conference on the Topic " Global Economic Outlook during Covid 19 Pandemic -A Changed World" from 26th to 28th July 2021. 3.Research based one week National Level Faculty Development programme was organised on the topic " From Research to Publication on 18th to 25th August 2021. 3.A National level webinar organised on the topic "Role of IQAC in self financing college " on 13th November 2021 by Dr,Shyam Singh Inda Assistant Advisor NAAC, Bangalore. 4. Organised an International FDP on the topic ` Finance and Entrepreneurship" on 15th April 2022,by Professor Enkelada Lulaj, Faculty of Management in Tourism Hospitality and Environment University Peja-State of Kosovo. 5. Organised an International Virtual Workshop on the topic "Proactively design your Research Journey" by Dr. Damodharan Varadarajan (ASVETI) Abu Dhabhi on 28th May 2022. E. STEPS ARE BEEN TAKEN TO SETUP SOLAR PLANT. To conserve energy

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Timely submission of AQAR	Timely submission of AQAR is made by IQAC every academic year as per the guidelines of NAAC.
Academic audit	Academic audit was conducted for by all departments from 17.2.2022 to 28.2.2022. Every year academic audit is conducted for owing to scientific and systematic method of reviving the quality of academic process in the institution. It is related with the quality assurance and enhancing the quality of academic activities.
Energy Audit	Energy audit was conducted on 18th March 2022. A complete survey of power consumption in the College is carried out Audit is conducted for lighting, fans, Air conditioners, single phase, three phase water pump and their power consumption pattern has to be determined.
Green Audit	Implemented GREEN AND CLEAN CAMPUS created the Environment pollution free. It was conducted on 10th March 2022. The main objectives of Green Audit are to implement green and clean campus, to create an pollution free environment, waste management, health and safety practices, green practices and to ban plastics
Feedback from students through Google forms	An analysis of the students feedback collected by IQAC to assess the performance of teachers in curricular aspects for the academic year 2021-2022 is observed. The reports collected show the communicative

	<p>skills, presentational skills interest generation, motivational capabilities of most of the teachers were found to be good. The students find the teachers approachable and friendly.</p>
Alumini Feedback	<p>Alumni meeting for the academic year 2021-2022 was conducted on 26th January 2022 via google meet. Feedback from our alumni is collected personally through specially designed feedback forms on curriculum development. Information are collected on course content, teaching learning process, curriculum, syllabus, evaluation process. Library, sports etc. We believe that alumni feedback is an important source of information for betterment and development of the institutions.</p>
National level online webinars/workshops/FDP	<p>1.Organised National Level 7 days Faculty development program on the topic " Innovation ON Teaching -Learning Process from 26th to 2nd August. 2.Organised 3 days International Conference on the Topic "Global Economic Outlook during Covid 19 Panademic -A Changed World" from 26th to 28th August 2021. 3.Research based one week National Level Faculty Development programme was organised on the topic "From Research to Publication on 18th August to 25th August 2021. 4. A National level webinar organised on the topic "Role of IQAC in self financing college" on 13th November 2021 by Dr,Shyam Singh Inda Assistant Advisor</p>

NAAC, Bangalore. 5. Organised an International FDP on the topic 'Finance and Entrepreneurship' on 15th April 2022, by Professor Enkelada Lulaj, Faculty of Management in Tourism Hospitality and Environment University Peja-State of Kosovo. 6. Organised an International Virtual Workshop on the topic "Proactively design your Research Journey" by Dr. Damodharan Varadarajan (ASVETI) Abu Dhabhi on 28th May 2022. 7. A Two Days National Level Workshop was conducted on the topic "Project Management Tools & Techniques" for final year students on 27.8.2021 & 28.8.2021. The session was taken by Dr. S. Deepapriya, Head of Statistics Department, DRBCCC, Hindu College through live stream on GSS JAIN You tube channel. 8. The webinar was conducted on the topic "Project Report Writing" for final year students on 23.7.2021. The session was taken by Dr. K. Jawahar Rani, Professor, St. Josephs College of Engineering through live stream on GSS JAIN you tube channel link https://www.youtube.com/watch?v=GYYI_YBoOJk 9. The state level - webinar was conducted on the topic "cost of capital" for all commerce and management students on 25.9.2021. The session was taken by CA Radha Krishna Das, Asst. Vice President in Shinhan Bank through live stream. 10. Department of Homescience (ID&D) conducted a one day workshop on Fabric Painting on 26th March 2022, from 10 am to 1pm, with

the objective to up skill the department students on various fabric painting techniques. 11. The department of Home Science (Interior Design and Décor) organized workshop on the topic of Career Mapping in Design on 24.03.2022 (Thursday) at 11.00 am to 1.00pm. Ms. Trishlaa Challani acted as the resource person. 12. The Webinar titled "India's Economic Crisis: Covid-19 and Beyond" was organized by the Department of Economics on 18th August 2021 via YouTube by Mr. Jayachandran , Director of Indian Institute for Knowledge and Excellence (IIKE), Chennai. 13. Enviro club -organized the essay competition on the theme "TO PRESERVE OZONE LAYER" on 29 th November 2021 through online. It was an useful event for the students to collect knowledge of nature. 14. The Department of Computer Science organized a Virtual Power Seminar in association with ICT Academy on "Soft Skills and Personality Development" on 31/07/2021. The resource person Mr. Sam Joseph, Founder, Emperor Keys, delivered the lecture on Soft Skills. 15. GSSJC- CENTRE FOR WOMEN EMPOWERMENT CELL organized and celebrated International Women's Day 2022 on 8th March 2022 and conduct online Elocution contest on the topic "Hiking the age of Women for Marriage To 21-Pros and Cons. 16. The Department of Mathematics organized "E- Quiz on Stats in Maths" held on 31 st July 2021, Saturday at 11.30 am in our GSSJC Youtube live stream. The Chief Guest of the

day was Dr. J. Jothikumar, Joint Director of Collegiate Education (Retd.), Directorate of Collegiate Education, Chennai.

17. Value education club -organized the Webinar entitled "Health & Physical fitness program by Zumba Dance" on 21 st August 2021, Saturday at 11 am. The Resource person was Ms. Dipanjana Chakraborty, Women Health & Fitness Instructor and Zumba Instructor.

FINISHING SCHOOL PROGRAMS

Every academic year finishing school program is organized for final year students of our GSS for enhancing their employability skills, and imparting strategic for the development of student's skill in order to make them Industry-ready. As part of Finishing School Program The Department of BBA organised a program on the topic "DO NOT SETTLE FOR LESS to transform themselves to create best of them. Students should self evaluate and understand where they stand and get ready to enter the new phase of life after college.

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	07/01/2022

15. Multidisciplinary / interdisciplinary

Guru Shree Shantivijai Jain College for women has always attempted for a Multidisciplinary approach in its academic as well as co-curricular activities. Presently, our college is implemented the revision of its curriculum for students admitted in academic year 2021-22 onwards as per University of Madras revised syllabus, NME courses in which provision has been made to offer Multidisciplinary/Interdisciplinary subjects in the fields other than the parent discipline as follows: S.No Course Class

Interdisciplinary Subject B.Sc(CS) I B.Sc (CS) 1.Hand Embroidery
 2.Interior Design 2. B.SC(HS &IDD) I B.Sc (HS &IDD) 1. HTML Theory
 2. HTML Lab 3. B.Com I B.Com 1.Fundamentals of Insurance 2.Basics of Logistics Management 4. BBA I BBA 1. Basic of Retail Marketing.
 2.Consumer Rights & Protection 5. BISM I BISM 1.Fundamentals of Insurance 2.Basics of Logistics Management 6. BCS I BCS 1. Basic of Retail Marketing. 2.Consumer Rights & Protection 7. B.Com A & F I B.Com A & F 1.Fundamentals of Insurance 2.Basics of Logistics Management

Students are encouraged to undergo Internships in the Multidisciplinary/Interdisciplinary mode by formulating teams from different courses. Students from different disciplines are motivated to participate in various events like ICT-Learnathon and Hackathons etc.

16. Academic bank of credits (ABC):

Academic Bank of Credits" means an academic service mechanism as a digital or virtual or online entity established by the Commission with the approval of the Central Government, to facilitate students to become its academic account holders, thereby paving the way for seamless student mobility between or within degree-granting Higher Educational Institutions through a formal system of credit recognition, credit accumulation, credit transfers and credit redemption to promote distributed and flexible teaching-learning; Courses undergone by the students through the online modes through National Schemes like SWAYAM, NPTEL, V-Lab etc. or of any specified university, shall also be considered for credit transfer and credit accumulation. In our college, many students have enrolled in the National Schemes like SWAYAM, NPTEL etc, through online mode is considered for credit transfer and credit accumulation. All final years students who have completed their respective course with 100% fulfilment in attendance & academics shall be facilitated by giving the credit score of 1 mark in the final semester as per

University norms.

17.Skill development:

At GURU SHREE SHANTHI VIJAY JAIN COLLEGE FOR WOMEN , We emphasize on the skill development of students for enhancing their employability skills . College organises workshops, seminars, Guest-lectures to orient the students towards various skills. Computer skills development, Soft skills development, Communication skills development are the major areas where thrust is being laid upon to motivate the students towards achieving their goals. The Bridge Course plays a major role in bridging the gap between School and College. The Entrepreneur Development Cell plays a major role in training the students to achieve their dreams of being independent and earning on their own. The events tabulated below were conducted to enhance their capabilities.

Date	Event organised	Beneficiaries
29-10-20 To 31-10-20	Quiztopia	411
09-11-20	Innovative and New Age Marketing Strategies for budding entrepreneurs	103
24-04-21 To 25-04-21	Excelsior	21 75

Personality development, Interview skills, stress management, leadership development, Time management, creative thinking are the skills that are nurtured and fostered under soft skill development College takes diligent measures in actively involving the students in Placement Training Programmes.

Date	Event organised	Beneficiaries
28.10.20	Insights- Speed Maths	50
19.11.20	Opportunities in Insurance Industry	70
November, 2020	Internships on Core Java, Cloud Computing with AWS Programming etc.,	41
From 18.01.2021 to 28.01.2021 (9 Days)	Connect with work	80

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Appropriate Integration of Indian Knowledge System (Teaching in Indian Languages, Culture, using online courses). The rich diverse knowledge and tradition of India is instilled in our students through our Indian languages like Hindi and Tamil in our college. Academic curriculum of Hindi and Tamil is framed accordingly. Indian tradition through the works of Kabirdas, Meerabai, Surdas, Thiruvalluvar. The extracts of the rule of Mughals, Rig Veda, food culture of India and the history of India culture. College Value education Club conducts classes & webinar emphasizing value system. The non-Tamil students learn Basic Tamil through a separate course from the Department of Tamil. Events are conducted to widen their perspective.

S.No	Date	Event	Resource Person	Beneficiary	Number of Students participated
1.	24.09.21	Karishma	Dr.Manju Agarwal, Prof. Delhi University	I & II year	250
2.	14.09.21	Hindi Day	Dr.Rajiv Pandey, Poet, Writer, Principal KA.Higher Secondary School	I & II year	250
3.	18.10.21	Muthamizh Vizha	Dr. U.Alibaba, HoD, prof.	Tamil	

Dept. Bharathidasan University. I & II year 475 4. 11/12.21 Bharathi Vilazha I & II year Students 150 5. 21.09.21 Value Education Webinar- "We & Me" E.Lingeswaran, Founder, President, Malarungal Foundation. III year 150

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is a student-centric teaching and learning methodology in which the course delivery, assessments are planned to achieve outcomes. Our students can design, formulate, develop ideas and solutions to fast-paced business environment and analyse the importance of the concepts and apply them effectively. The college offers an overall course structure that provides a solid foundation for areas like Accounting, Taxation, Banking, Insurance, Marketing, HRM and Corporate Law, Computer science, Home Science and Interior Decor. The college not only has good record of placements and Higher studies, but also provides opportunities for students in Entrepreneurial Development. Activities like Finishing school program, skill development and career counselling are conducted periodically. Participative and ICT enabled learning produced of University Rank Holders. Industry interactions like IV, internships and Field Trip expose them to the real world. Projects, Internships and Institutional training are given so they gain experience. Apart from Academics, Moral and social skills are imparted through value education. Certified courses are done in NPTEL, UdeMy, Coursera, Google etc, by students. Research knowledge of students has been imparted through national and international conferences. We have alumni in high powered jobs as CA, Lawyers in High Courts, Banking sectors, CEOs, HRs, Company Secretary.

20.Distance education/online education:

The pandemic has given a chance to education regulators to restructure the ways of education and that most of the courses were available through online. In our college also the classes were taken regularly without any hindrances through online mode during pandemic. Meetings, Workshops, Webinar, Faculty development Programmes, Quiz, National / International Conferences and Seminars were also being organised through online (via Live You tube links). Various Club activities were also being organised through online mode. Alumni meet & Parents teachers meet were also through Google meet. Soft Skill training programmes, Language and Communication Skills, Life Skill Programmes were organised as a part of Online Education. The no. of students enrolled in such programmes is listed below: Soft Skill training programmes - 190 Students Language and Communication Skills - 33 Students Life Skill Programmes - 30 Students To motivate and enhance the aptitude skills of UG student,

Career Oriented Programs and Centre for Competitive exams has conducted Online Aptitude training from August 2021 to October 2021. The training was provided in the following topics: Logical Reasoning Quantitative Analysis Data Interpretation More than 35 students were enrolled for each session (totally 8 sessions).

Extended Profile

1.Programme

1.1	11
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	544
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	349
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	547
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	51
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Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2	51	
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1	26	
Total number of Classrooms and Seminar halls		
4.2	3993891.69	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	111	
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
<p>The college is affiliated to University of Madras, Chennai and follows the curriculum prescribed by the university. The academic calendar of the university is followed by Guru Shree Shantivijai Jain College to have an action plan for timely implementation. Academic committee consisting of Heads of various Departments and headed by the Principal prepares Policies after strategizing the best methods to successfully implement the curriculum.</p> <p>Academic Calendar is prepared as per the academic schedule of the University of Madras. Action plans, Lesson plan and expected outcomes from the students by respective Faculty members are prepared at the beginning of each semester. The subjects are allotted after careful consideration of Faculty qualifications,</p>		

subject specializations, experience and performance. Each Department prepares its internal academic calendar and action plan for the academic year well before it commences. Timetable Committee, headed by the Principal and a Senior Faculty Member plans a detailed timetable which efficiently deploys the units of time for academic and co-curricular purposes. The log book records the completion of syllabus by the teacher in every day class. Along with this, the respective teacher prepares course lectures, ICT enabled, smart classes and PPT presentations in order to be fully equipped for teaching. Continuous evaluation is maintained throughout the year by conducting internal tests after completion of every unit to ensure thorough understanding. Transparency and impartiality are maintained in the evaluation process. Valued answer scripts are returned to the students with suggestions to improvise wherever necessary.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/drive/folders/1ImfmrC-JOUHzz1w7tUGXBo5eeFUfV_Nw

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The decision regarding the dates of conducting the examinations is printed in the calendar. It is planned at the end of the previous academic year by the Principal after a meeting with the Heads of Department. The Institution strictly adheres to the Academic Calendar to conduct Continuous Internal Evaluation. The Academic Calendar can also be accessed in the college website. The components of continuous assessment are Assignments, Tests, Seminars and Attendance which comprise of 25 Marks. The Internal tests are conducted in three phases. Students are evaluated on the basis of their performance and the best two out of three assessments are taken for their internal assessment and announced to the students. The second and third tests are in the form of Centralized test as Terminal Examination and Model Examination. The dates for the Terminal Examination and Model Examinations are printed in the Academic Calendar. The question papers for the internal examinations are prepared in sets of four and one is selected by the Principal two days prior to the examination. The answer sheets are handed over to the concerned subject faculty in charge of evaluation. The answer papers are valued and the result analysis is submitted to the exam committee. The performance of students are entered in report cards

and sent to parents for their perusal. The marks are entered in the online University portal and hard copy of the same is submitted to the University of Madras.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/drive/folders/1aErxjUwWtPZxC13IOk-ToyYnWnhmhUxK

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

30

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

174

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional ethics:

Courses such as Languages, Soft Skills and Personality Development inculcate leadership, communication, time management and other professional qualities in the students. A number of courses are offered professional ethics such as Entrepreneurship Development,

Tally, Youth and Life Skills, computing skills and soft skills such as essentials of language & communication skill and essential of spoken & presentation skill etc.

Gender:

Our college has a centre for women empowerment which deals with gender related issues and offers training programmes like empowerment of women and self defense classes for students. The institution also takes efforts to create awareness about women related issues by conducting various guest lectures and activities.

Human values:

Value Education offered as a mandatory course to all the undergraduates to impart Human values among students. The activities like guest lectures are arranged for student community to emphasis on human values. Our college has anti ragging cell to ensure ragging free environment, internal complaints committee and discipline committee headed by our college council members and faculties.

Environment and Sustainability:

Environmental Studies course is offered to all the undergraduate students highlighting the major environmental issues faced by us and emphasizing the importance of sustainable development. Apart from that our institution has an active Enviro club which spreads awareness about environmental issues.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

06

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

475

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://drive.google.com/drive/folders/1DlF15eU3rzbm_wW6tBifEbnSVp7403r_?usp=sharing
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drive.google.com/drive/folders/1t4pJya_nwIBVRuJddQ3WSA2A-NFAo3PL?usp=sharing
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
541	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
541	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
Our college organizes orientation programme for the new batch students in order to make them to know about their college, curricular and co-curricular activities. Advance learners and slow	

learners were identified based on the performance in the test, model examinations and university examinations. Special focus on academic is provided up to the requirements of these two category of students.

Advance Learners:

Learners who gain competency with technology experience higher level of self-esteem while completing their task, they are encouraged by providing ideas to perform well in the university examination and to get university rank. Helping students to create quality assignment with international standards. Motivating students to enroll in NPTEL and MOOC's Courses. Helping them to access free online books and journals for references. Semester toppers and university rank holders are encouraged with certificates and cash prizes by the management and giving them scholarships by the management.

Slow Learners:

Slow learners were identified based on the performance in test, assignment and interaction in the classroom. Tips were provided to score more marks in the examination. ICT in higher education provides a strong support base for the better understanding of the concept. Department conduct remedial classes, provide course notes for students especially the slow learners and those students who are the verge of dropping out due to arrear subjects.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1z6JmE7u5CbuH4Hm50_Kl8gKjeLcsNdyo?usp=sharing
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1780	48

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Projects: Developing the Students ability to integrate the knowledge they acquired from the subject and course. Identifying the Real time problem and finding the solution with their projects. Reading Research articles and Journals also using advanced technological tools make their projects effective. **Assignments:** Enhancing the Students writing and language skills assignments are given with essays of various academic topics, writing research paper & thesis reports, preparing lab reports and case study.

Mock test: Preparing Practice model question papers by the subject faculties purely based on the latest exam pattern and syllabus of the respective subjects. **Seminar:** Exposing their confidence level in front of some group of people Seminars are conducted.

Group Discussions: Evaluating the student's ability based on various skills such as subject knowledge, communication skills and aptitude to perform in a group or team of the students.

Collaborative learning and Internship: Providing a learning method for students with experience of professional world and getting benefits of Real life experiences of the workplace.

Guest Lectures: Helping students to improve their subject knowledge, outside the classroom by the eminent Speaker or Professor.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://drive.google.com/drive/folders/1cT59WkmKBKwojeFXcEbFfi4CcPFnweW1?usp=sharing

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT in education is the mode of education that uses information and communications technology to support, enhance and optimize the delivery of information. ICT helps teachers to interact with students. It helps them in preparation of their teaching materials and provides feedback. ICT also helps teachers to access with institutions and Universities, NCERT, NAAC NCTE and UGC etc. It also helps in effective use of ICT software and hardware for teaching -

learning process. ICT skills are about understanding and applying a range of computer programmes, software and other applications. These include: word processing, spreadsheets, databases, power points and search engines. In our institution, the smart classrooms are used by the faculties for effective teaching. In association with curriculum seminar, guest lectures, workshop, Assignment, power point presentation, role play and quiz are conducted to increase the involvement of students to learn efficiently.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

48

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

51

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

51

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

223

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The College follows the procedures of conducting Continuous Internal Evaluation as prescribed by the University of Madras.
- Continuous Internal evaluation (CIE) consists of written tests, Assignments, Seminars and Attendance components. Internal Tests are assessed in the form of written test; Seminars in the form of Role play, Quiz, Group discussion which will enhance the practical knowledge of the students and student's performance are assessed on various parameters .i.e., on the basis of writing assignments, conceptual understanding and interpretation skills.

- The schedules of conducting terminal exams, Revision Exams and Model exams are printed in the Academic Calendar which is provided to all students and staff at the beginning of academic year and are strictly adhered.
- The departments display the CIE Model exam timetable in their respective department notice boards well in advance for the students to prepare and perform well in their exams.
- It is centralised and anchored by the exam committee for the smooth conduct of exam. The examination committee comprising of a senior faculty as the coordinator and assisted by faculty representatives from all departments are entrusted with the preparation of invigilation schedules, seating plan and the timetable for the conduct of centralized continuous internal assessments. Every semester assignments related to their subjects are given by the subject teachers in both theory and practical tasks based on their curriculum.

The above mechanism ensures that the stake holders are awake about the procedure of internal assessment which is very transparent and robust.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/drive/folders/10twVrE59DhG9rDL2alcpD0DeagRIxRpM

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- A transparent, time-bound and efficient method is being followed by Examination department of our college. The college has appointed internal Examination committee which works under the guidance of Principal. Internal examinations are conducted prior to the university examinations.
- To maintain transparency and uniformity in the assessment of the internal tests, the faculty evaluates the papers within a week of conduction of test. The evaluated answer sheets are shown to students in class. If any discrepancies are reported by the students, then they are resolved by the faculty immediately.
- If the students have any grievances regarding internal examinations, students have to approach internal examination in charge and the exam committee forwards it to the principal and the respected faculty member's takes necessary steps to

resolve the grievances.

- If a student is not able to appear for examination due to medical or any genuine reason Re-examination is conducted for that student as per norms of University.
- Students have to maintain a mandatory attendance of 75% in order to appear for the University examinations. But if a student is having an attendance of more than 65% but less than 75% .She is permitted to take up the University examinations by paying condonation fees of Rs. 250.
- If a student is found to be eligible on account of poor academic performance, She is given special coaching after class hours to take up a re- test to improve her performance and qualify for the University examinations.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/drive/folders/laErx_jUwWtPZxC13IQk-ToyYnWnhmhUxK

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

All the department of GSS Jain college for women offered 11 programs. For each program, the PEO's, PSO's, PO's and CO's are framed by Department advisory committee and communicated to teachers and students.

PROGRAM EDUCATION OBJECTIVES (PEOS)

Program educational objectives are the broad statements that describe the career and professional accomplishments that the program is preparing graduates to achieve.

PROGRAM SPECIFIC OUTCOMES (PSOS):

These are the statements that define outcomes of a program which make students realize the fact that the knowledge and techniques learnt in this course has direct implication for the betterment of

society and its sustainability.

PROGRAM OUTCOMES (PO's):

The program outcomes represent the knowledge, skills and attitudes the students should have at the end of a course completion of their respective program. Program outcomes are attained through program specific Core Courses. It is a Students' cumulative learning across courses at the end of the program.

COURSE OUTCOMES (CO's):

Course outcomes give the resultant knowledge and skills the student acquires at the end of each course. It defines the cognitive processes a course provides.

Program Education Objectives, Program Outcomes and Course Outcomes for all programs offered by the Institute are clearly stated, Communicated to teachers and students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://drive.google.com/file/d/1yAePUfzsD1X4SILYTNEMiDUMfpQQyJ_v/view?usp=sharing
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The program Specific outcomes and Program outcomes are assessed with the help of course outcomes of the relevant courses by using direct and indirect methods.

Direct Assessment Methods

Direct assessment tools are direct examinations and observations of knowledge and skills of students against the performance of each course. The attainments of course outcome are measured through internal examinations, assignment and seminars.

Every semester, university conducts examination and publishes the results. Finally, course outcomes are measured based on the results published by the University.

Indirect Assessment Methods

Alumni survey is an important assessment tool to find out following important factors:

NAAC has given more importance to students and alumni in the overall accreditation process for maintaining the quality of education system of HEI's. Every year the alumni feedback survey will be conducted to identify the quality of teaching learning process, relevance of curriculum with the skills expected by the industries in the job market. Employer surveys are conducted for finding out whether the knowledge, skill and attitude learned from the institution is adequately satisfying their expectation or not.

Feedback by the students

The Institution used to collect feedback from the students about completion of syllabus, communication skills of the teachers, evaluation process, and opportunity for internship / field visit and experiential learning of the students and so on. The Feedback given by the different stakeholders of each discipline helps to measure the attainment of the program outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://drive.google.com/file/d/1s9fFsgGifOIVjyhaC0TNo63LrYJnmCLM/view?usp=sharing

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

547

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://gssjcollege.in/downloads/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://drive.google.com/drive/folders/1sGWv2hiav9MIBOkOqEEN2TjhxktJzar?usp=sharing>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	NIL

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1. Research and Exploration:

Institution provides a platform of TQ a research journal publication to students and scholars development of ideas, creativity and writing skills. TQ a research Journal is a bi annual publication in the month of June and December.

2. Competency based learning:

Institution is working on teaching, learning, and assessment that focuses on the student's demonstration of learning outcomes and attaining proficiency in particular competencies in each subject through classroom activities, guest lectures, Inter and Intra Departmental Events.

3. E learning Techniques:

Institution has a fully digitalized Library and Computer Laboratory to explore learning to the students with course based video streaming classes through internet.

4. Career Guidance:

The Career Oriented Programs and Centre for Competitive Exams and Centre for Entrepreneurship of Guru Shree Shanti vijai Jain College for Women organized a Webinar on "To Build a Career as an Entrepreneur" on 17th December 2021 from 5pm to 6pm.

5. Entrepreneurial Education:

Institution provides students with the ability to recognize commercial opportunities, self esteem, knowledge and skills to become an entrepreneur through expert's interaction sessions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/folders/1dJ7mtWQalu4h0YG8sdoBii821QIEdtmY?usp=sharing

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

07

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

04

File Description	Documents
URL to the research page on HEI website	NIL
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

06

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Following are the different extension activities conducted by

various clubs of GSSJC: 1. NATIONAL SERVICE SCHEME: a. Free COVID-19 Vaccination Camp b. National Service Scheme Celebration c. Human Rights Day Awareness d. Door to Door Step COVID- 19 Vaccination Awareness e. National Youth Day f. Eye Awareness Camp in Association with Dr. Agarwal Eye Hospitals

2. YOUTH RED CROSS: a. Tips to Keep Your Heart Healthy and Strong b. First Aid Training on Life Saving Aids c. Be Kind to Your Mind d. YRC Virtual Orientation Programme e. Cancer Awareness Programme f. Physical Fitness Quiz g. Online Awareness Vaccination Camp h. Health is Wealth

3. RED RIBBON CLUB: a. International AIDS Day b. Slogan Writing on HIV

4. CENTRE FOR ENTREPRENEURSHIP: a. "Key Qualities of an Entrepreneur- Taking You to The Next Level" b. "To Build a Career as an Entrepreneur"

5. CENTRE FOR WOMEN EMPLOYMENT: a. Three Days National Level Webinar Series on "Women Empowerment through Women Entrepreneurship" b. International Women's Day

[Type text]

6. ROTRACT CLUB: a. Leadership Skills b. "Mentruual Hygiene and Sustainable Mentruation and Eco- Friendly LifeStyle" c. "Women in Social Transformation"

7. ECONOMISTS FORUMS BEYOND BOOKS: a. E-Quiz for Competitive Exams (TNPSC, Bank Exams, UPSC) b. "India's Economic Crisis: COVID-19 and Beyond"

8. SOCIAL SERVICE LEAGUE: a. " Samuga Sevayum Adhan Payan Paddugalum" b. "Self- Awareness and Self- Confidence" c. "You Are Going to Win"

File Description	Documents
Paste link for additional information	https://docs.google.com/document/d/1Yjg3HnNCZHoTnFWUBiJGziNrcqti_B/edit?usp=share_link&oid=104153566168067952166&rtpof=true&sd=true
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

32

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

02

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

352

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has campus area of two buildings Adeeswar and ParshwanathBlock. College has 10UG and 1 PG courses and runs in two shifts. College has good infrastructure facilities for conducting these programs.

Class room facilities - Classrooms are very important where the development of students with social, educational, and cultural aspects takes place which helps in development of responsible citizens of the nation. The Classrooms in our college provide students with a comfortable environment for learning and overall personality development through different activities.

The total number of classrooms in the college is 23. The classrooms have sufficient space, well-ventilated, in which 6 classrooms and 1 seminar hall are ICT enabled having facilities like internet connection, LCD projector, Smart Board, green board / white boards and CCTV cameras for security purpose. The classrooms are well illuminated with natural and electrical light system.

Details of laboratories & Library: College has 1 Computer laboratory, 2 UG and PG Library and 1 Interior Design & Decor Lab (Textile & Studio Lab). All the laboratories are well equipped having good number of small instruments to give hands on experience to all the undergraduate students as well as Post Graduate Students.

Details of computing facility College has 62 computers-desktops and related accessories for teaching as well as for practical purposes. Basic as well as advanced software which are used in our Computer Labs are : JAVA, C++, PHP, ORACLE, TALLY & SPSS, UBUNTU, MANDRIVA LINUX, PYTHON are present.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1Xrnr0Uei_jRdGnkctATd5K6HE_JHJoJve/edit?usp=sharing&ouid=104153566168067952166&rtpof=true&sd=true

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor),

gymnasium, yoga centre etc.

Sports and Cultural Activities

GSSJC provides ample opportunities for students to develop and exhibit sports talent. Purchase of sports equipments as and when required, well maintained play fields for practice and free sports apparels are provided to intend Physical Education as an integral part of the curriculum. Our College campus is kept culturally vibrant through organising small and major level cultural events at department and College level. The students are also encouraged to take part in intercollegiate cultural programme and the College enjoys the credit of being one of the top most colleges in the University to have many talented students who win laurels for the College.

The college has a well-furnished OM SHANTHI AUDITORIUM and VARDHAMAN HALL with an accommodation of 800 and 250 students respectively. Facilities like Computer with Internet, LCD Projector, Audio Mixer, good light and sound system, high quality speakers, microphones and Generator back up are available to conduct Cultural Programs and Competitions. The students are facilitated with a separate YOGA Hall to gain more concentration, memory and inner peace.

OPEN AUDITORIUM is used to stage events for large audience such as inter-collegiate, cultural, annual day, graduation day etc. Students Union Council, the students are also part of different Clubs like Rotaract, NSS, NCC, Health and hygiene club, YRC, which gives them the chance to render their services for different causes and prove their skill and talent in working towards a better society.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1YbcPW86UpUrtEANb_qki9Gg2RxPIGd_i/edit?usp=sharing&ouid=104153566168067952166&rtpof=true&sd=true

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

07

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/folders/1a2T6DaPowR6XjQkNT1lJjTwXe6Ar7FGr?usp=sharing
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

56089734.75

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

AutoLib - Library Management Software AutoLib software is fully integrated, versatile, user-friendly, cost-effective and multi-user Library software. It is WEB enabled for Intranet and Internet environments, incorporating latest IT/WEB tools and techniques and adheres to many international standards. It is designed to automate various activities of Library. It is suitable for all types of libraries, collection or size and also provides Web based services on the campus.

Using this software generated reports for various purposes.

AutoLib software is purchased on 31st Jan.2015.

Version 8.2Search link: <http://192.168.1.211:8080/AutoLib/index.jsp>**Standard Modules:**

- Database Creation and Maintenance
- Online Public Access Catalogue
- Cataloguing Serial Control System
- Acquisition Control System Circulation
- Issue/Return/renewal etc.

Report management System Administration

- Advanced Search
- E-Gate Entry Register
- Add-on Tools
- Export/Import Data
- Z.39.50 Client
- E-mail/SMS Integration for Transactions and Reminders
- Interface to Smart Card/Biometrics

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://drive.google.com/drive/folders/14bcuBHLc3qz4lQx5SBoK9r46QSldVjDV?usp=sharing

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

141230

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

3

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institution is well equipped with IT facilities. All departments have Smart boards and the students enjoy the digitalized way of teaching. They are exposed to practical applications of the subject through smart board with internet facilities to cultivate interest and broad knowledge on the subject. Labs are well equipped with computers having latest configuration and necessary software needed according to their syllabus. Wi-fi Connectivity is functioning with 140 MBPS bandwidth. Apart from the syllabus the students are well trained with ICT courses in order to give them an exposure to the day to day updating digitalized world. CCTV cameras are fixed in classrooms and laboratories. Staff attendance is documented using biometric system. Library is fully automated with Autolib software. Autolib software is fully integrated, versatile, user friendly and multiuser library software. It incorporates latest IT/Web tools. Various reports related to access and collection of books can be generated. All the departments are air-conditioned and staffs are

provided with computers and printers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1fqSBivfdCLpNzrYDFummWAbWOOLsLm95/edit?usp=share_link&ouid=107069868713092452301&rtpof=true&sd=true

4.3.2 - Number of Computers

110

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

56089734.75

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The GSS JAIN College For Women is located in the heart of Chennai, the busy city hub strategically located behind Egmore Railway Station and is conveniently accessible by students through roads and railways from all parts of Chennai City and sub-urban. The ambience of the College with its state-of-art facilities, planned layout of buildings, spacious and adequately ventilated classrooms, and well maintained sports fields have been the decisive factors to attract largenumber of students to the College.

The Institution is to provide an ambience that will facilitate teaching and learning environment for the faculty and students to make optimal useof the facilities made available. The Management is committed to provide student friendly amenities in a safe and progressive setting.

In tune with the policy of the Institution, the management enhances the infrastructure every year to ensure the following:

- Aconvenient ambience withall teaching aids.
- Spacious, ventilated and adequate classrooms and labs.
- Clean drinking water and healthy sanitation facilities.
- Periodic maintenance of buildings and infrastructures.
- Adequate safety measures with fire extinguisher, railings, stair cases, floorings.
- LCD projectors in each Seminar hall with a projector in each Block.
- CCTV cameras to ensure safety of students on campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1Zcsw6U52PycDGbihujM-Cjo2UruELpYG/edit?usp=share_link&oid=104153566168067952166&rtpof=true&sd=true

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

194

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

56

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://docs.google.com/document/d/1n5C1fxBn14EBTopFOldGjAA9BGmcaIAq/edit?usp=sharing&ouid=104153566168067952166&rtpof=true&sd=true
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

472

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

472

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

161

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

50

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

nil

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

18

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

GSS Student council encourages active student participation and involvement in all the academic and administrative bodies and committees

The council members are elected purely on the basis of student's council election / rules / norms and proper guidelines are laid down by the Institution for contesting in the elections. The Council helps in organizing Inter-Departmental, Inter-Collegiate, Co-Curricular, Extracurricular and Extension curricular activities/contests in the college.

To promote the development of the college and the welfare of students, Student council meets once in every month to plan and execute the following activities:

- Assists college sporting and cultural activities and organize events in the campus to improve the cleanliness and greenery in campus.
- Organize activities to improve the knowledge and skills of the college students and maintenance of the peace and harmony among campus community.
- Represents the views of the student body to the college management.
- Supports the educational development and progress of students.
- Assists with induction and/or mentoring for new first year students

The students also make an active representation in various committees and cells of the Institution.

Students are actively involved in various societies of the college and win prizes every year in various inter-College/university and intra-college competitions. The students avail opportunities to hone and showcase their talents in music, dance, fashion, dramatics, fine arts, photography, and debating.

Student Council organizes the program like Independence Day Celebration, Friendship Day Celebration, Republic Day, Madras Day Celebration, Human Rights Day Celebration, Pongal Celebrations etc.,

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1zmggkULf2FwRBJqCcoNRuuEm2u8FsiZJ/view?usp=sharing
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Guru Shree Shanthivijai Jain College For Women is having an Alumni Association which is named as GSS Alumni Association. College is yet

to register its alumni association, but the alumni of the college help the institution in every possible manner. The administration and alumni share a very proactive relationship and not only that, Alumni members participate in different events, cultural activities and also help the institute in non-financial means.

Our Alumni CA Reshma Jain, Practising Chartered Accountant, Reshma Jain & Associates belongs to B.com Batch 2012 - 2015 contributed in non-financial activities of conducting Finishing School Programme on the topic " Opportunities and Role for Chartered Accountants in Startup" through online mode via GSS youtube link <https://youtu.be/2sTIQJ12wiE>.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1n8CRreLN7BC3d3o0GVqghtEaMCPbG2be?usp=sharing
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION- To empower the young minds by means of "Education for excellence".

MISSION- Providing Best education at affordable cost blended with moral values like humility, character, love and compassion so that the young women can face the challenges of life with courage and commitment and therefore contribute in Nation building exercise. The Institution has adopted a number of new initiatives and practices through the leadership and effective governance. Such initiatives have impacted the strategies adopted by the Institute into further enhancement of its vision in targeting at financial management, resource mobilization, effective utilization of human resources and

overall efficiency at all levels.

The management strives to maintain an open and interactive environment in order to fulfill the college mission. The Institution gives primary importance to the welfare of its staff, students related governance, and leadership style includes democratic work culture.

All the academics, Examination, Co-curricular activities, Extra-curricular activities and Student Council responsibility etc are delegated to the all the Faculty members on rotation basis every year. The Institute provides an opportunity for students to engage with society through well-developed extension cell activities such as NSS, RRC and YRC programme. Activities related to social upliftment and community welfare such as girl child education and development of sustainable technology ventures are encouraged.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1yCXXCq0qT9lwtvHul7cdnRwz4xhUdqa9
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution functions with the method of decentralized governance system. Decentralization of administration ensures to have free and independent thinking among faculty. The college with its accent on the development of a holistic personality provides ample opportunities by combining excellence with curricular and extra-curricular activities. The participative management enables the faculty and students to express their opinions and suggestions for organizing of various activities.

The Head of the Institution has been bestowed with the authority of deciding the activities and delegating the responsibilities to the Faculty members. Participative management provides extensive scope for having collaboration among the departments and ensures the quality of planning and implementation of all the activities in the institution uniformly as a team. Every year Activity Planner is prepared at the beginning of the academic year.

Since its inception, the college has pioneered in setting up several

clubs, cells and centres for active participation of students. The college has the following clubs and forums:

- National Service Scheme
- Youth Red Cross (YRC)
- Social Service League
- III C Training & Student Service Cell (Training & Placement)
- Centre for Entrepreneurship
- Enviro Club
- Forum Beyond Books (FBB)
- Red Ribbon Club(RRC)
- Value Education Club(VEC)
- Knowledge forum
- Centre for Women Empowerment
- Citizen Consumer Club
- Voices - Debate Club
- Health and Nutrition Club
- Theatre Club
- Seekers - The Quiz Club
- Yoga Club
- National Cadet Corps (NCC)

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/lghZ-seZiYTywCLY7tByCnTEHyPqcoXSC
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Through education the challenges of the higher education system and the institutions including quality, relevance and equity of access, planning, delivering, management and governance must be rejuvenated. Curriculum is planned within the working days according to the handbook in adherence to the syllabus. The college has been using ICT enabled teaching methodology is used in the classroom to deliver the lectures according to the lesson plan. The college had smart board enabled classrooms with Wi-Fi. The college has been quick to adapt to online teaching during the pandemic and subsequent lockdown. Online training programmes for both teachers and students were organised with trainers to familiarise them with the virtual platform for live classroom teaching.

The library, too, has upgraded itself to e-learning tools, buying of e-books and has uploaded scanned e-copies of books for both students and teachers. Revised edition of books are purchased to enhance the library resources.

There can be no learning without relearning, education must lead to empowerment various departments of the institution prepared strategic plans for organizing various programmes such as Regional/ State/ National/Conferences, Seminars, Workshops, Faculty Development programmes in a planned manner. Students are motivated to participate in various co-curricular and extracurricular competitions. Updated quality policy of the Higher Education is implemented through our vision and mission, with the support of the Top Management, Principal, HODs and faculty members.

Environment is maintained through Green Audit and Rain water harvesting. Extension programmes and awareness programmes are conducted to enhance social responsibilities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://drive.google.com/drive/folders/1151eErcSomMHqrhkMBfDgKNSTCiOXE8?usp=sharing
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has various bodies for smooth execution of work in all departments and levels.

GOVERNING BODY: Its comprises of the Chairmen, the Secretary and the Principal act as a board members. The board meets every month concerned with policy, planning, and grant approval.

ADMINISTRATIVE SET UP: The Secretary and the Principal form the nucleus of the administration with the former being the final authority in all financial matters. The Principal is vested with the day to day running of the college. The Principal along with the IQAC Coordinator, Departmental Heads, the Teachers, the Librarian as well as Convenors of various Committees coordinates and mobilizes the entire work process of the college.

THE FUNCTIONS OF VARIOUS BODIES: In order to encourage and enhance the research culture among the students and the teachers Research Committee/ Cell has been set up which facilitates in the research oriented activities. There are different committees which aim to deliver to the society in numerous ways like Social Service Leak (SSL), National Service Scheme (NSS) set up for the holistic development of the students.

SERVICE RULES, PROCEDURES, RECRUITMENT AND PROMOTION POLICIES:

The College and the rules of the state government as amended from time to time in this regard. The recruitment rules for the Teaching staff and Non-teaching staff are as per the norms along with the eligibility criteria prescribed by the UGC. The promotional policies for teachers are according to the different government orders as released by the Department of Higher Education.

File Description	Documents
Paste link for additional information	http://gssjcollege.in/management-committee
Link to Organogram of the institution webpage	https://docs.google.com/document/d/14FfyapvFiVZyLa5MKxukJ2cMY_dCinpn/edit?usp=sharing&ouid=117696089154997009386&rtpof=true&sd=true
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The management of the institution has initiated several welfare measures for both the teaching as well as non-teaching staffs so as to ensure retention of the teacher.

- All the statutory leaves are granted to the faculty members and 'On duty leaves' are given to the teaching staffs for attending Orientation Programme and Refresher Course.
- The teachers enjoy freedom in discharging duties.
- The teachers are given full freedom to plan, design and deliver the lessons so as to enhance the quality of teaching.
- Besides 12 days casual leave per Annum, the teachers enjoy 75 days maternity and 15 days medical leave with salary In case of extension of maternity leave beyond two months.
- The teachers are permitted to avail the medical leave on loss of pay.
- The teachers are permitted to avail on duty leave to attend valuation/ seminars/ conferences/ workshops and official works.
- At the financial matters of the teaching as well as non teaching staffs are settled by the College in a prompt manner.
- The Grievance redressal mechanism is there for all staffs.
- The Medical Committee of the College organizes Medical Camps for the members of the teaching and non-teaching staffs at college.
- Free tea and coffee are available for all the menial employees throughout the day. The nonteaching staffs are given with the ESI Health Card.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/19LWH A-UuO-mIDcyj6HH1bug_ZhkuSkR-?usp=sharing
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

20

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

05

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal system provides faculty with meaningful appraisals that encourage professional learning and growth. The appraisal report is based on the annual performance of the faculty on the basis of their academics, research and other extra-curricular activities. It is also based on her relation with students, colleagues and administration.

Self appraisal by teaching staff is done at regular basis. Teaching staffs are required to submit the details such as paper presentations done at International and National conferences or seminar, articles and paper published in Journals, Participation and organization of FDP/workshop, number of the Programmes/Events organized by them, result analysis in their subjects, their contribution to clubs/cells activities, any External/Universities work undertaken by them and any awards won by them.

Student-Teacher Evaluation: Student feedback system is automated. The questionnaire is centralized and students register their feedback through Google forms. The questions are based on various parameters like cognition, communication skill, sincerity, punctuality, teaching methodology and revision given by the teacher. The management and Principal conduct meetings and does the performance assessment of the faculty based on the self-appraisal, their sincerity and punctuality to the college and feedback evaluation reports. These evaluation methods are used as guidelines for improving teaching, research activities and overall performance of the faculties.

The non-teaching staffs are evaluated by the completion of their assigned works, years of service, sincerity and punctuality.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/19L5N2ZcKWTNQ1KhhhNHKjp0resjxG4d3?usp=sharing
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit

The institution has its own internal audit team who conduct the internal audit on a regular basis. In addition, the institution has appointed an external agency to conduct the audit to verify and certify the entire recurring, non-recurring and the Capital Expenditure of the institution each year. Internal Audit is carried out at the end of every month for check of vouchers / payments / Bank Reconciliation / Inventory and Asset Management / TDS and PF Returns / preparation of Trail Balance etc., The college has an inventory auditing (Stock Verification) team which visits every department to verify the stock and inspect the records maintained by them.

External Audit

The External Audit is conducted on an annual basis at the end of financial year, and their audited statement and reports are placed before the Governing body. The External auditors do a thorough check on payment and vouchers. The institution regularly follows internal & external financial audit system. Similarly, the college receives financial contribution and other funds only through cheques, DD or NEFT.

The Annual return is also filed based on audit statements and report. The External Audit Reports for 2020-2021 is (in PROCESS)

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1CON_ShV4lCqQi-WEhCeCJnmWaRR2jB_
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Response: The collection of fees, Pay Rolls, Attendance Register, Expenditure, Bank transaction, Investments, Stock A/C's Cash register etc., are perfectly maintained with individual student A/c from the time of Admission and Staff A/c effectively. In the beginning of every financial year, Governing body along with the academic committees meets up and prepares the budget for the year. College budget includes all the recurring and non-recurring expenses, which include planned and unplanned expenses.

The planned utilization of fund is as given below:

For salary and welfare measures

For creation and maintenance of academic infrastructure

For purchasing of equipment and software

For research and development

For every academic year, the budget is prepared well in advance after taking into consideration of the requirement of every Department. Principal puts up the budget in Governing Body meeting and after discussing the necessary corrections or modifications, Governing Body recommends the budget for approval.

Periodically, the Governing Body monitors the annual expenditure, scrutinizes the budget and provides feedback related to efficient use of financial resources.

As per the guidelines of the Management and Principal, Variance report of sanctioned budget and actual expenditure is regularly maintained.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1CON_ShV4lCqQi-WEhCeCJnmWaRR2jB
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has been established in our college in pursuance of the national action plan of the national assessment and accreditation council (NAAC) the prime task of the IQAC is to develop is system for conscious, consistent and catalytic improvement in the performance of the institution. The IQAC will channelized all efforts and measures of the institution towards promoting in academic excellence.

IQAC of the institution is constantly working on the improvement in various areas. The academic planning committee of IQAC prepares a detailed academic plan for each year and helps in the maximum utilization of the available infrastructure.

The academic calendar of our college is prepared and uploaded on the institutional website.

IQAC has taken steps for improving quality in areas like curriculum development, teaching, learning, examination and evaluation.

The Objectives of the IQAC are

1. To ensure continuous improvement in enhancing the quality of excellence of the institution.
2. To develop a quality system in both academic and administrative of the institution.
3. To follow best practices in institutional functioning.
4. To establish quality benchmarks for the various academic and administrative activities of the institution.
5. Collecting information on the various quality parameters of an higher education.
6. Documentation of a various programs and activities leading to quality improvement.
7. Organizing workshops and seminars on quality based themes and to promote quality circles.
8. To prepare annual Quality Assurance Reports (AQAR) and to submitted to NAAC on the quality parameters.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1CTj6vTkhUCxgYTa4gaGldccLHMBxKCKF?usp=sharing
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. The institution reviews its teaching learning process structures and methodologies of operation and learning outcomes at regular intervals as per the norms of IQAC.
2. The IQAC comprises heads of department and senior faculties as members. Reviews and feedbacks are obtained on teaching learning process and changes are implemented in the learning outcomes.
3. The IQAC plans and executes various academic activities and also discusses the pass percentage and attainment of course outcomes against defined targets.
4. It reviews feedback from academic audit.
5. It helps in campus placement pursuance of higher studies helps students in cracking competitive exams.

It helps in analyzing the programme outcomes and programme specific outcomes against defined targets.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1BbLzZZL5xQdLsMsMLpJjGy5lHS6OGGqc/view?usp=sharing
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://gssjcollege.in/downloads/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

? Annual gender sensitization action plan ? International Women's Day was celebrated by the Students Council on 8 th March 2022. On account of which elocution contest were conducted on hiking the age of women form marriage to 21 pros and cons. The Centre for Women Empowerment organised An Intra Collegiate event. ? To empower young women with business opportunities and break the stereotype, a three day National level Webinar on "Women empowerment through Women Entrepreneurship" was conducted by the Centre for Women Empowerment on 22 nd to 24 th of September 2022. ? International day of girl child was celebrated on 12 th of October 2022 by the student's

council. ? A webinar on Yoga for women well being was conducted by theNCC. ? Youth Red Cross Unit of Guru Shree Shantivijai Jain Collegefor Women hosted a National Level Health oriented webinar on the title "Tips to keep your Heart Healthy & Strong" on 29thJuly 2021. ? To prepare the students to act in case of emergency situations,Inter-Collegiate Awareness Programme on "First Aid Training on Life Saving Aids" was organized by GSS YRC CLUB on14 th September 2021. It helped the students to learn and be prepared for any unforeseen circumstances. ? GSS Youth Red Cross Unit conducted Cancer AwarenessProgramme on 13 th November 2021. ? GSS Youth Red Cross Unit in association with Madha MedicalCollege and Research Institute organized a State Level Webinar entitled "HEALTH IS WEALTH" on 15 th , April, 2022 with anintention of making young women to be Conscious about theirHealth.

File Description	Documents
Annual gender sensitization action plan	https://docs.google.com/document/d/1zmlWgOI7eBnRkPHyozvaKiS79UQJc9mW/edit?usp=sharing&ouid=104153566168067952166&rtpof=true&sd=true
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/14AsycOk0NMctYlYbOWI4Dj7rCPqcVK1T/edit?usp=sharing&ouid=104153566168067952166&rtpof=true&sd=true

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management**

The solid wastes generated in college campus are segregated as biodegradable and non-biodegradable at the collection points by the housekeeping staff and accumulated at collection points outside of the campus. The bio-degradable waste materials like the food waste from the canteen and Leaf litter from trees are dumped and decomposed in the vermicompost pit. The wastes collected are disposed everyday by the Municipality persons. Paper waste is sold to vendors for recycling at regular intervals. Students are encouraged to make Wealth out of waste and other decorative articles by conducting workshops.

- Liquid waste management

To stabilize the organic matters so that it can be disposed off safely and to convert the sewage water into an effluent of an acceptable standard of purity which can be disposed, the college maintains a well efficient Sewage Treatment Plant. The sewage produced in different areas of the campus is carried to the treatment plant by the sewage canals. All the sewage systems are enclosed and underground.

- E-waste management

The Scrap Disposal Committee oversees the disposal of E-waste. They are either disposed appropriately or recycled.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance

A. Any 4 or all of the above

of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

COMMUNAL & SOCIO-ECONOMIC ACTIVITIES

Centre For Women Empowerment Cell organized a webinar series on "Women Empowerment through Women Entrepreneurship" from 22nd September, 2021 to 24th September 2021 .The webinar was you tube

live stream yard and around 1200 participants engaged with the session

Deepasha 2021 is an Intercollegiate Cultural Fest was organized by the student council on 9.11.2021 with many events like dance, singing and drama etc.

Youth Red Cross Unit of Guru Shree Shantivijai Jain College for Women organised a National Level Online Quiz on the title "Physical Fitness" on 14th & 15th December 2021 for the purpose of insisting the importance of Physical Fitness of Students and Faculty Members. Physical fitness is generally achieved through proper nutrition, moderate-vigorous physical exercise, and sufficient rest along with a formal recovery plan

Centre For Women Empowerment Cell organized and celebrates International Women's Day 2022 on 08th March 2022 and conduct online Elocution contest on the topic "Hiking the age of Women for Marriage To 21-Pros and Cons.

The Students council was given Webinar on Webinar on "Gender Equality today for a Sustainable tomorrow". It was organized from 08.03.2022. The sessions were handled by most respected Ms. Rachel Chitra, Senior Journalist, Reuters

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Values, rights, duties and responsibilities of citizens:

Independence Day Celebration: The Independence Day was celebrated on 13th August 2021. Patriotic Songs and Speech on the topic "About Freedom Fighters".

First Aid Training On Life Saving Aids: YRC Unit organized an Inter-Collegiate Awareness Programme on "First Aid Training on Life Saving Aids" on 14th September 2021. Mr. G. Micheal Viyahappa Antony, B.E, Medic. First Aid Instructor, American Safety & Health Institute &

Mary First Aid Training Institute (An ISO certified Institution), Tirupur.

Social Justice Day: The Students Council conducted a talk on "Biography of Periyar E. V. Ramasamy on account of Social Justice day on 18th September 2022.

Covid-19 Awareness: YRC Unit organized a State Level Webinar on Vaccination on 29th March 2022. Dr. Mansi Varma, MBBS, MS(OBG), DNB, Dip in Laparoscopic, Consultant Obstetrics & Laparoscopic Surgery and Dr. Subhashani.P, MBBS, MD (Pathologist), Westminster Hospital, Chennai

Constitution Day: The Students Council conducted a state level E-Quiz Competition about Indian Constitution & Democracy from 26.11.2022 to 30.11.2022.

- Swatch Bharat Rally was conducted by the NSS cadets on 13th September 2021.
- B.R. Ambedkar Statue cleaning was done by 7 NCC Cadets on 13th August 2021.
- NSS Cadets also conducted Black cat rally on 30th October 2021.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/drive/folders/1n0yv_sRjOWpt-qY_EHSvnreEATOVBC-WD
Any other relevant information	https://drive.google.com/drive/folders/1n0yv_sRjOWpt-qY_EHSvnreEATOVBC-WD

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college celebrated National and International days and festive to educate the students on issues of concern and instil the achievements of humanity. Independence Day and Republic Day were celebrated to impart nationalism in the students. Madras Week was celebrated to commemorate the foundation of the city of Madras. Friendship Day and Christmas were celebrated to emphasize the significance of festive. Mime act was conducted on Communal Harmony day to emphasize non-violent attitude in all means. A Human chain was formed by the students of our college to create awareness for Human Rights Day. A Webinar was conducted by our college on Voter's Day for bringing out the importance of voting among students. A webinar was conducted on Girl Child Day to eradicate female infanticide. The 90th Birth Anniversary of A.P.J. Abdul Kalam was celebrated to inspire the youth to become ideal citizens through webinar. A webinar on Women's Day was conducted to appreciate the role of females in our society. A webinar was organised on Constitution Day to acknowledge the civic duties of citizens. The webinar arranged for the World Literacy Day imparted the indispensability of education. Such significant event commemorations are regularly observed in our college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

ECO-FRIENDLY AWARENESS:

The two note-worthy Best Practices in college are Eco-friendly initiatives taken by the Environment club and a intense penchant for embedded classrooms which facilitates student centric pedagogy.

The College has formally opted for a Green Audit, taking cognizant of the need for a eco- friendly campus. The college is eco conscious and takes quite a number of initiatives to maintain an Eco -friendly campus.

Energy Conservation, Water Harvesting, Efforts for Carbon Neutrality, Plantation, Hazardous Waste Management, E-Waste Management are the enterprising ideas of the college to preserve and conserve the environment.

Our college Enviro club -organized a Webinar, "Effects of change on Biodiversity" on 24th August 2021at 2 pm. The Resource person was Mr. Arun Krishnamurthy, Indian Environmentalist and Founder of EFI. In this session, students gathered knowledge on how to save nature and create an unpolluted environment.

EMBEDED CLASSROOMS AND STUDENT -CENTRIC PEDAGOGY

Embeded classrooms play a vital role in enhancing the student centric method of Teaching. Reeling under the severe pandemic effect, when classes switched to online mode, the notion of embedded classrooms was implemented and successfully conducted. Even after normalcy was regained to an extent, classes were conducted aided with ICT enabled tools.

The teaching -Learning process involves meaningful class room interactions and respect between educators and learners. It is ensured that syllabus is completed according to the academic planner of every department. These measures are taken in the interest of the students.

File Description	Documents
Best practices in the Institutional website	https://docs.google.com/document/d/1JCCoouWsTSVFUMSDUbAA_AMtpAwMlBfA/edit?usp=sharing&ouid=104153566168067952166&rtpof=true&sd=true
Any other relevant information	https://docs.google.com/document/d/1ADKbSv6gTu2mS-tFD4WizaPLT3GWuknn/edit?usp=sharing&ouid=104153566168067952166&rtpof=true&sd=true

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

STRIVING TOWARDS HOLISTIC DEVELOPMENT OF STUDENTS

Our Institution is geared towards promoting a holistic development of the students. Academic excellence is achieved through innovative approaches and methodology.

Gender sensitization is ensured through several programmes that discuss the rights and responsibilities of Women citizens of the country. Essentially, the vision of the Institution is to strive hard to attain greater heights of excellence for women.

A three-day , National Webinar series was conducted on the topic 'Women Empowerment through Entrepreneurship' from 22nd to 24th September 2021.

The Social Service League Unit of the college organises several programmes by which students reach out to the community at large. Three National Level webinars were conducted in the month of August, September and October to bring an awareness of Social service among students. The COVID Pandemic did not deter the spirit of the Institutional distinctive Activities.

The Value Education Club enhances the mental and physical well being of Students by conducting periodic activities that help promote the overall development of students. There was a webinar organised on the 21st August 2021.

Moreover our college actively engages students in several activities through RRC, SSL, NSS, YRC.

The Economists Forum is a unique, innovative venture by the Department of Economics which conducts several activities to update the students on the cutting edge information.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Our College has planned several co-curricular and extra-curricular activities. There are also many seminars, conferences and FDP programmes in the pipeline. The College has envisaged both long term and short term plans to continue its relevance. College has planned to offer online courses such as MOOC, and make use of the online platforms optimally. In order to provide a demand-based, Industry relevant, skill based Education more efforts will be taken to improve the quality of Staff through Training and Evaluation. This would equip the students with the ability to carry out job functions that involve technical, cognitive and inter-personal skills.

Moreover, emphasizing the overall holistic development, students are mandated to participate in any 3 club activity. Staff members are motivated towards cutting-edge research which essentially enhances the standard of Teaching and Learning process.

To enhance the employability skills of students, soft skill training sessions have been planned to make them Industry ready and face the Campus Recruitment drive.

The Knowledge Forum Cell and Entrepreneur Cell have several plans to conduct workshops, seminars and Activities to enthuse the spirit of students to bring about a paradigm shift in the Pedagogical Process.