



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

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| 1.Name of the Institution | |
| | GURU SHREE SHANTIVIJAI JAIN COLLEGE FOR WOMEN |
| • Name of the Head of the institution | Dr . M . K . MALATHI |
| • Designation | PRINCIPAL |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 04425322257 |
| • Mobile no | 9444036589 |
| • Registered e-mail | gssjcprincipal@gmail.com |
| • Alternate e-mail | gssjaincollege@gmail.com |
| • Address | 96,vepery High Road ,Chennai-600007 |
| • City/Town | Chennai |
| • State/UT | Tamilnadu |
| • Pin Code | 600007 |
| 2.Institutional status | |
| • Affiliated /Constituent | Affiliated |
| • Type of Institution | Women |
| • Location | Urban |

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|--|---|----------------|-----------------------------|-------------------|-------------------|
| • Financial Status | Self-financing | | | | |
| • Name of the Affiliating University | MADRAS UNIVERSITY | | | | |
| • Name of the IQAC Coordinator | Dr .K .P .VARALAKSHMI | | | | |
| • Phone No. | 9566061345 | | | | |
| • Alternate phone No. | 04425322257 | | | | |
| • Mobile | 9444036589 | | | | |
| • IQAC e-mail address | gssjcprincipal@gmail.com | | | | |
| • Alternate Email address | gssjaincollege@gmail.com | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year) | https://gssjcollege.in/wp-content/uploads/2024/01/AQAR_%202022-23.pdf | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | http://gssjcollege.in/gss-calendar/ | | | | |
| 5.Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 3 | B | 2.06 | 2021 | 15/02/2021 | 15/02/2025 |
| 6.Date of Establishment of IQAC | | | 06/10/2009 | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| NIL | NIL | NIL | NIL | NIL | |
| 8.Whether composition of IQAC as per latest NAAC guidelines | | | Yes | | |
| • Upload latest notification of formation of IQAC | | | View File | | |

| | | |
|--|------------------|--|
| 9.No. of IQAC meetings held during the year | 7 | |
| <ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No | |
| <ul style="list-style-type: none"> If yes, mention the amount | | |
| 11.Significant contributions made by IQAC during the current year (maximum five bullets) | | |
| 1.Plan for NAAC criterion topics webinar. National level webinar was organized on NAAC criterion following topics. Teaching, Learning, Evaluation in outcome based education. Quality metrics in higher education. | | |
| 2.Academic audit should be conducted every year one by internal audit committee and one by external experts. | | |
| 3.Feedback collection and analysis-The feedback was collected from students online. It is collected twice a year at the end of the semester. It is analyzed and appropriate corrective action are taken. | | |
| 4.Result analysis and corrective measures for improvement-The result analysis was performed and the courses for which the pass percentage was not upto to the mark were identified .The findings were communicated to the concerned departments to implement new corrective measures. | | |
| 5.Initiatives for academically weaker students-Students needing special attention were identified, course and department wise. The team provided necessary counselling to students and helped in solving their problems. | | |
| 6.. Institutional Values & Social Responsibility : The IQAC is constantly promoting collaborative workshops on gender Sensitization, Woman Empowerment, Various Awareness Programmes, Blood Donation Camps, Students. Counselling & Motivation are being conducted regularly with different organizations. A total of 21 | | |

activities have been conducted by the NSS team and all II year students (for whom it is mandatory to join NSS), some of which are Rally on AIDS Awareness Gender sensitization workshop Dental Camp, Eye Camp, Anti Tobacco Seminar and Yoga Programme ? Rally on Pollution free Deepawali ? Swachchhaya Bharat Rally Blood Donation Camp One Day Camp for deaf-dumb children One week workshop on social awareness programmes ? Seminar on Traffic Awareness ? Seminar on Solid Waste Management Plantation program Sadbhavana Divas Oath Literacy cum Awareness Program for under privileged children

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action | Achievements/Outcomes |
|--|---|
| Student induction program | Orientation programs for newly admitted students were organized on 04.07.2024. Further they were apprised of all facilities in the college and activities that would be conducted by Department Heads and Class in charges. |
| Future plans of IQAC | IQAC had planned to develop a system for conscious, consistent and catalytic improvement in the overall performance of the Institution. |
| Collection of data for AQAR | Downloaded new AQAR templates were distributed to IQAC members for data collection. A separate E-mail id for pooling the data being collected was created on 15.05.2022 |
| Preparation of Action Plan | Based on the IQAC initiatives, all the Departments submitted their Action Plan. |
| Preparation of Workload, Lesson Plan and Timetable | All the Departments prepared their Work Load, Lesson Plan and Time Table for smooth running of Departments academically |
| Maintenance of academic performance of students | Special coaching classes were conducted for slow learners to improve their academic performance. ? College facilitated challenging environment for the advanced learners. ? Learners' outcome - our college students produced cent percent result in most of the Departments and secured University Ranks in 2023-2024. |
| FDP on NAAC criterion | FDP on NAAC criterion were conducted in two sessions in the months of September & October 2024, as under: (1) One week FDP |

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| | <p>on NAAC Accreditation Framework:</p> <ul style="list-style-type: none"> ? Curriculum Planning and Development ? Role of Teachers in Teaching, Learning and Enhancing Academic and Administrative Excellence ? Application of Research Methodology in Social Science Research. ? Digital Learning Resources and Infrastructure. ? Student Support and Progression. ? Quality Assurance Initiatives for the Institution and Faculty Empowerment. ? Inculcating the Importance of Institutional Core Values and Best Practices. <p>(2) Five days FDP on Best Practices Benchmarking in HEI's for Quality Enhancement.</p> <ul style="list-style-type: none"> ? Industry collaboration and outcome - based education for grooming graduates. ? Academic Best Practices ? Fostering social responsibility in young minds for community engagement. ? Career and Personal Life Balance Strategies through Physical Education ? Clean Green and Smart Campus |
| Constitution of various Committees | Various committees for the Academic Year 2023-2024 were constituted and portfolios assigned to faculty members |
| Preparation of Academic Calendar | Academic calendar for 2023-2024 was prepared and hosted on the college website |
| Improvement of Academic performance of Students | All departments were advised to follow academic calendar for conduct of unit test, surprise test, internal assessment through seminars, model examination and assignments |
| Conduct of Department activities | Details of Department wise |

during Academic Year 2023-24

activities conducted in Academic Year 2023-24: (1) Department of Commerce -Shift I organized - ? Guest Lecture on Business Development, Institute of Analytics USA in the month of August 2023 ? International Seminar on the topic Visionary Leadership and Emotional Intelligence for Future Success in the month of September 2023. ? 2 Day Workshop on Practical Aspects of GST Filing and on Practical Aspects of ITR filing for final year students in the month of September 2023 ? Talentia, an Intra-collegiate and COMFEST, an Inter-collegiate fests in the month of September 2023. (2) Department of Corporate Secretaryship organized - ? Workshop/External Guest lecture in the month of August &September 2023 ? CORPSTAR, an Inter-departmental fest in the month of September 2023. (3) Department of Business Administration organized - ? INNOVA, an Inter-departmental fest in the month of September 2023 ? Industrial visit. (4) Department of Accounting & Finance organized - ? Workshop/Seminar in the month of August ? AKSHAYA, an Inter-departmental fest in the month of September 2023. (5) Department of B.Com(ISM) organized- ? PRISM, an Inter-departmental fest in the month of September 2023 ? Workshop/External Guest Lecture in the months of August, September & October2023 (6) Department of Computer Science organized - ? CYBER, an Inter-

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| | <p>departmental fest in the month of September 2023 ?</p> <p>Workshop/External Guest Lecture in the months of August & September 2023. (7) Department of Home Science & IDD organized- ? Workshop in the month of August 2023 ? ICONICA, an Inter-school and Inter-collegiate fest in the month of September 2023</p> <p>(8) Department of Commerce-Shift II organized - ? a National level Webinar in the month of October 2023</p> |
| Conduct of Value Addition Certificate Courses | Conducted Value Addition Courses, such as Advanced Python Analytics, Google Sketch-up and TALLY& GST between September 2023 and April 2024. |
| Organising Career Guidance and Counseling programme | Department of Commerce and B.Com (ISM) conducted a career guidance & counseling programme in the month of August 2023 |
| Improvement of academic performance of Students | Periodic assignments/ surprise tests were given to the students in order to relieve them from exam fear and make them confident. Further, seminar classes were conducted in the month of September 2023. Model Examination for internal assessment was conducted in the month of October 2023. |
| Improvement of academic performance of students | Completed Internal Assessment based on tests, seminars, attendance, etc in the month of October 2023 and uploaded same in IMES Portal in the month of November 2023. Conducted a Student Satisfaction Survey in the month of November 2023 and collected their feedback |

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| Conduct of International Conference | Department of B.Com (Accounting & Finance) organized a 5-Days International Conference on 'Emerging Trends and Impact Factor of Technology in Global Sector' by means of video conferencing in October 2023 |
| Conduct of University Examination | Conducted Odd Semester Examination as per the norms and guidelines of University of Madras as per the schedule given by the University. |
| Preparation of workload and timetable for even semester | Prepared Department wise workload, timetable and lesson plan for even semester and submitted same to Principal's Office for approval. |
| Action taken for the improvement of academic performance of students | With a view to ensure improvement of academic performance of students, periodic Guest Lectures, ICT enabled classes and seminars are being conducted. |
| Conduct of classroom activities | Conducted classroom activities from January 2024 onwards. |
| Conduct of Parent-Teachers Meet | Parent teachers Meet of all the departments of our college were completed in the month of January 2024. |
| Conduct of Green Energy and Academic Audits | Green and Energy Audits of our college was conducted on 26.12.2023. Conduct of Academic audit of all the Departments of the college was completed in the month of January 2024. |
| Conduct of workshop on skill development and conference | Following workshops on skill development were conducted: ? Orientation program on skill development ? Machine learning integrated with hardware ? Positive attitude and emotional |

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| | intelligence A National Conference on 'Impact of Digital Transformation in Goods & Service Sector' was organized by the Department of Commerce in February 2024 |
| Syllabus completion and revision | Completed the Syllabus in the month of March 2024 and revised same as scheduled in the college calendar |
| Conduct of Model Examination | Conducted Model Examination in the month of March 2024 as scheduled in the college calendar |
| Student Satisfaction Survey and their Feedback | Conducted Student Satisfaction Survey in the month of March 2024 with a view to obtain students' feedback with respect to academic atmosphere of the college, infrastructure facilities, campus discipline, teaching and learning methodology, computer lab & library facilities, parent teacher meeting, training and placement, counselling session, remedial coaching classes, student-teacher relationship, sports & games, cultural activities and NSS/ NCC activities. Their feedback was very good/ good for all the aspects. |
| Conduct of University Examinations | Conducted the even semester examinations for Academic Year 2023-2024 in Theory, Practical, NME, Soft skill and NAAN Muthalvan Examinations for all the students as per the schedule and guidelines given by the University of Madras. |
| 13. Whether the AQAR was placed before | No |

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| statutory body? | |
| <ul style="list-style-type: none"> Name of the statutory body | |
| Name | Date of meeting(s) |
| Nil | Nil |
| 14. Whether institutional data submitted to AISHE | |
| Year | Date of Submission |
| 2023 | 10/01/2023 |
| 15. Multidisciplinary / interdisciplinary | |
| <p>Guru Shree Shantivijai Jain College for women has always attempted for a Multidisciplinary approach in its academic as well as co-curricular activities. Presently, our college is implemented the revision of its curriculum for students admitted in academic year 2023-2024 onwards as per University of Madras revised syllabus, NME courses in which provision has been made to offer Multidisciplinary/Interdisciplinary subjects in the fields other than the parent discipline as follows: S.No Course Class</p> <p>Interdisciplinary Subject 1 B.Sc(CS) I B.Sc (CS) 1.Hand Embroidery 2.Interior Design 2 B.SC(HS &IDD) I B.Sc (HS &IDD) 2. HTMLLab 3 B.Com I B.Com 1. Fundamentalsof Insurance 2.Basics of Logistics Management 4 BBA I BBA 1.Basic ofRetailMarketing. 2.Consumer Rights & Protection 5 BISM I BISM 1. Fundamentalsof Insurance 2.Basics of Logistics Management 6 BCS I BCS 1. Fundamentalsof Insurance 2.Basics of Logistics Management 7 B.Com A & F I B.Com A & F 1. Fundamentalsof Insurance 2.Basics of Logistics Management</p> | |
| 16. Academic bank of credits (ABC): | |
| <p>"Academic Bank of Credits (ABC)" is an academic mechanism of digital/virtual/online entity established and managed by MOE/UGC to facilitate students to become its academic account holders and to paving the way for seamless student mobility, between or within degree-granting Higher Education Institutions (HEIs) through a formal system of credit recognition, credit accumulation, credit transfers and credit redemption to promote distributed and flexible teaching learning. GSS College is an affiliated college to the University of Madras and completely adheres to the curriculum framework and syllabus as approved by the University from time to time. The Choice-based credit system (CBCS) for all programs is</p> | |

fully implemented as per the guidelines of University of Madras, Chennai. Being an affiliated college, we follow the CBCS system and the University has a depository for credits in the form of ABC. HEI couldn't register for the ABC on National Academic Depository (NAD) as an affiliated College. As and when College attains a status of an autonomous institute, it will register for ABC. We instructed with a mandate for students to create an ABC id by registering at <http://abc.gov.in/> to digitally store the academic credits earned by students from HEIs. This facilitates students to choose their own learning paths to attain degree/diploma/certificates in context with multiple entry and exits as well as any-time, any-where and any-level of learning. GSS is registered as SWAYAM-NPTEL Local Chapter and the students are encouraged to enroll in various courses offered by renowned institutes from where the students may earn credits.

17.Skill development:

Guru Shree Shantivijai Jain College for Women organized many soft skill training program focuses on developing students' interpersonal, communication, and professional skills, which are essential for personal and career success. These skills complement the technical knowledge gained in academic courses and prepare students for real-world challenges. Soft skills are increasingly recognized by employers as key factors for success in the workplace. These programs aim to prepare students for the workplace by enhancing skills like effective communication, teamwork, time management, emotional intelligence, and problem-solving. Through workshops, group activities, role-playing, and guest lectures, students learn to navigate real-world challenges and build confidence in areas such as leadership, adaptability, and professional etiquette. By fostering these skills, our college equip students with the tools to excel in their careers, improve interpersonal relationships, and enhance overall employability, bridging the gap between academic learning and industry expectations.

1.Guru Shree Shantivijai Jain College for Women organized a soft Skill Training Program on Career Guidance on 10th August 2023 through offline mode. The Resource person was Mr.H.Abdul Navas, Senior Manager, KC Overseas-Osprey Academy, Chennai. 2.The Department of Commerce Shift - I organized soft skill Programme on 29th August 2023. The Programme commenced at 12.35 p.m. DR. S. Vasudevan, Director, (Business Development, Institute of Analytics USA) was the Guest Speaker for the day. 3. The Tamil Nadu Apex Skill Development Centre for Logistics conducted a soft skills program on Freight Forwarding for students of III B.Com, III BISM, III B.Com (CS), and III B.Com (A&F) from 4th September 2023 to 12th September 2023. The program aimed to enhance students' understanding of

logistics operations while improving their communication, teamwork, and problem-solving skills. 4. Six Phrase Technologies conducted Banking Financial Service soft skills training program for students of III BBA from 25th September 2023 to 4th October 2023 to equip students with essential digital marketing knowledge and soft skills, including effective communication, creativity, and strategic thinking. 5. STC Technologies organized a Digital Marketing soft skills program for III B.Sc. (Hospitality Science) students from 21st November 2023 to 28th November 2023. The program focused on enhancing digital marketing expertise along with essential interpersonal and professional skills to prepare students for the competitive job market. 6. The Department of Computer Science organized the skill development program on the topic "Career Opportunities in IT Sector" in the Vardhaman Hall on 26th February 2024 from 1:45 P.M to 2:45 P.M . Mr.M.Abdul Azeez , Head of Products, Alphind IT Solutions , Chennai was the Guest Speaker . 7. From 12th February 2024 to 16th February 2024, the National Association of Software and Service Companies (NASSCOM) organized soft skill program on Business Process Management for III BSc (Computer Science) students. through online mode 8. An advanced Tally with GST, soft skills program was organized through offline from 15th February 2024 to 22nd February 2024 by the National Stock Exchange Academy (NSE Academy) for the students of III BCOM (General), III BCOM (Accounting & Finance), III BCOM (Computer Science), III BISM, and III BCOM (General) (Shift II). 9. A soft skill program was organized by our college on Port Logistics in an offline mode from 19th February 2024 to 23rd February 2024 by the Tamil Nadu Apex Skill Development Centre for Logistics (TN APEX Logistics) for the III BBA students. 10. A soft skill program on Employability Skills was organized through online from 14th February 2024 to 21st February 2024 by IBM Skills Build-Edunet for II BCom (General), II BCom (Accounting & Finance), II BCom (Computer Science), II BISM, II BBA, II BCom (General) (Shift II), and II BSc HS (ID&D) students. 11. A soft skill program on Story Telling was conducted through offline mode from 20th February 2024 to 27th February 2024 by Acenovation for III BSc HS (ID&D) students. 12. A soft skill program titled "Oracle Cloud Architecture" was organized through online from 26th February 2024 to 4th March 2024 for students of Oracle II BSc (Computer Science). 13. Soft skill training program was organized by the department of B. Com (Information System Management) on 2/3/2024 from 1.40 pm to 2.40 pm in Vardhaman Hall for final year students of BISM and B.Sc(Computer Science) students . The resource person for the program was Mr.Shubhanshu Singh, Assistant Manager, Indian Overseas Bank, Purasaiwakkam Branch . 14. The Naan Mudhalvan Training Program was conducted from 7th March 2024 to 9th March 2024 for all final-year students, focusing on the

topic "Employability Skills," with sessions held from 11:30 AM to 2:30 PM. Trainers from Nandi Foundations, representing the Naan Mudhalvan team, served as the resource persons, delivering insightful and interactive sessions. 15. The program "Overview of English Communication" was held through online mode from 5th March 2024 to 12th March 2024 for all first-year students across various departments in our college by Cambridge.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Integration of Indian Knowledge System is carried out by several ardent steps taken by the Institution by means of instilling values through teaching moral and ethical values via Language text books(Hindi and Tamil),by organising workshops, guest lectures on behalf of the Value Education Club and making the students updated in their respective subjects by making them register for online courses such as MOOC & NPTEL. Academic curriculum of Hindi and Tamil is framed to facilitate the students to get oriented with the thoughts and beliefs of saints and great thinkers thereby creating a robust ground for students to grow as ethically and morally upright human beings.The Value Education club conducts activities to make the students socially aware of the needs of the people in the society. Registering in short term online courses enhances their confidence levels in understanding the subject. KARISHMA - The Hindi dept Fest was conducted on 21.09.23 and the Resource Person Shri.J.Kamaraj, I.I.S,Director, Central Bureau of communication (Tamilnadu, Puducherry & Andaman- Nicobar Region) enlightened the students on ethical values. HINDI DAY- The inter departmental Fest was conducted on 11.09.23 and the resource person was Shri.Kuldeep Kumar Sagre, Manager, Central Bureau of communication, Ministry of Information and Broadcasting, Government of India, Regional office, Chennai. MUTHAMIZH VIZHA- Tamil department fest on 29.09.2023 witnessed KalaimamaniDr.Vaigai Chelvan,Ex.Minister ,Tamilnadu as the Chief Guest who emphasized moral values to the students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is a student-centric teaching and learning methodology in which the course delivery, assessments are planned to achieve outcomes. Our students can design, formulate, develop ideas and solutions to fast-paced business environment and analyse the importance of the concepts and apply them effectively. The college offers an overall course structure that provides a solid foundation for areas like Accounting, Taxation, Banking, Insurance, Marketing, HRM and Corporate Law, Computer science, Home Science and Interior Decor. The college not only has good record of placements

and Higher studies, but also provides opportunities for students in Entrepreneurial Development. Activities like Finishing school program, skill development and career counselling are conducted periodically. Participative and ICT enabled learning produced of University Rank Holders. Industry interactions like IV, internships and Field Trip expose them to the real world. Projects, Internships and Institutional training are given so they gain experience. Apart from Academics, Moral and social skills are imparted through value education. Certified courses are done in NPTEL, UdeMy, Coursera, Google etc, by students. Research knowledge of students has been imparted through national and international conferences. We have alumni in high powered jobs as CA, Lawyers in High Courts, Banking sectors, CEOs, HRs, Company Secretary.

20.Distance education/online education:

In our college during university exam valuation we have conducted online classes for first years also the classes were taken regularly without any hindrances through online mode during pandemic. Meetings, Workshops, Webinar, Faculty development Programmes, Quiz, National / International Conferences and Seminars were also being organised through online (via Live You tube links). Various Club activities were also being organised through online mode. Soft Skill training programmes, Language and Communication Skills, Life Skill Programmes were organised as a part of Online Education. The no. of students enrolled in such programmes is listed below: Soft Skill training programmes - 250 Students Language and Communication Skills - 150 Students Life Skill Programmes - 100 Students To motivate and enhance the aptitude skills of UG student, Career Oriented Programs and Centre for Competitive exams has conducted Online Aptitude training from August 2023 to October 2023. The training was provided in the following topics: Logical Reasoning Quantitative Analysis Data Interpretation

Extended Profile

1.Programme

1.1 09

Number of courses offered by the institution across all programs during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student

2.1 313

Number of students during the year

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

2.2 224Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.3 538

Number of outgoing/ final year students during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.Academic3.1 39

Number of full time teachers during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.2 43

Number of sanctioned posts during the year

Extended Profile

1. Programme

| | |
|--|----|
| 1.1 | 09 |
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2. Student

| | |
|------------------------------------|-----|
| 2.1 | 313 |
| Number of students during the year | |

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

| | |
|--|-----|
| 2.2 | 224 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|---|-----|
| 2.3 | 538 |
| Number of outgoing/ final year students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3. Academic

| | |
|--|----|
| 3.1 | 39 |
| Number of full time teachers during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|--|----|
| 3.2 | 43 |
| Number of sanctioned posts during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|---|---------|
| 4.Institution | |
| 4.1 | 30 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 5692258 |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | 113 |
| Total number of computers on campus for academic purposes | |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to University of Madras, Chennai and follows the curriculum prescribed by the university. The academic calendar of the university is followed by GSSJC to have an action plan for timely implementation. Academic committee consisting of Heads of various Departments headed by the Principal prepares Policies after strategizing the best methods to successfully implement the curriculum.

Academic Calendar is prepared as per the academic schedule of the University of Madras. A Lesson plan includes course objectives, topics with content, Activity and reference books by respective Faculty members at the beginning of each semester. It gives an insight into how the lecture classes will be handled throughout the semester. Each Department prepares its action plan for the academic year well in advance. Timetable Committee, headed by the Principal and a Senior Faculty Member plans a detailed timetable which efficiently deploys the units of time for academic and co-

curricular purposes. The log book records the completion of syllabus by the teacher in every day class to keep a timely check and to ensure implementation of the planning done by the department. Along with this, the respective teacher prepares course lectures, class notes and PPT presentations in order to be fully equipped for teaching. Continuous evaluation is maintained throughout the year by conducting internal tests after completion of every unit to ensure thorough understanding. Transparency and impartiality are maintained in the evaluation process.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://drive.google.com/file/d/1WiPg_RX0e_WPT4GQ66B0paHdY1vu9Cz65/view?usp=sharing |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The decision regarding the dates of conducting the examinations is printed in the calendar. It is planned at the end of the previous academic year by the Principal. The Institution strictly adheres to the Academic Calendar to conduct Continuous Internal Evaluation. The components of continuous assessment are Assignments, Tests, Seminars and Attendance which comprise of 25 Marks. The date of Model Examinations is printed in the Academic Calendar and are also informed. The question papers for the internal examinations are prepared in multiple sets of four and one question paper is selected by the Principal and sent to the examination committee confidentially to avoid malpractices. Question papers are maintained securely in the examination room with restricted access. The seating plan is sent to all departments and displayed in the notice board. The question papers are arranged by the faculty and handed over to the concerned subject faculty in charge for evaluation. The answer papers are valued and the result analysis is submitted to the exam committee. The performance of students is entered in report cards and send to parents. The marks are entered in the online University portal and signed hard copy is submitted to the University of Madras.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://drive.google.com/file/d/1S5ylv04gyDM2Nk1crkMJnmUh_30kam4V/view?usp=sharing |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

09

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | View File |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

377

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Institute follows the curriculum prescribed by Madras University. Institute curriculum effectively integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment, and Sustainability and leads to a strong value-based holistic development of students. Various activities are organized throughout the year as part of the curriculum that helps in this endeavor.

In order to integrate cross-cutting issues such as gender, environment and sustainability, human values and professional ethics, institute has incorporated a variety of courses into curriculum, some of which focus on professional competencies while others aim to instill general competencies such as social and ethical values, human values, environmental sensitivity etc.

resulting in a holistic development of the students.

1. **Professional Ethics:**Students are offered course on professional ethics to equip them with necessary soft skills for prospective future profession.
2. **Gender Sensitivity:**There are numerous hands-on gender sensitivity activities that allow students to interact with real-life circumstances such as field work, community outreach and gender sensitization activities
3. **Human Values:**Our College organizing health check-up camps, hygiene and health workshops, cleanliness drives, workshops on social concerns etc.are some of the examples of social development activities taken up students and faculty members.
4. **Environmental studies:**All department programs contain a course on environment studies. A variety of activities, such as seminars, workshops, guest lectures, company visits, tree plantation and field excursions, were scheduled for students of all programs to raise awareness about environmental and sustainability issues.

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

09

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | View File |
| MoU's with relevant organizations for these courses, if any | View File |
| Institutional Data in Prescribed Format | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

551

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

| | |
|---|----------------------------|
| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | A. All of the above |
| | |

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://drive.google.com/file/d/1JQ_7MJyXZ73YdXwlNC7_id6ObA8yauyF/view?usp=drive_link |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | View File |

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | https://drive.google.com/file/d/1JQ_7MJyXZ73YdXwlNC7_id6ObA8yauyF/view?usp=drive_link |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

313

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

224

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our College strives to create a conducive learning environment that strives to cater to the needs of students from multi-cultural backgrounds. College conducts programmes to enhance skill development and employability of both advanced and slow learners.

The slow learners are given additional care and coaching through various remedial measures. Slow learners are made to stay back after class hours to enable them to take up the remedial coaching classes offered by the departments for various subjects. All departments take diligent efforts to frame the schedule and time table for remedial classes.

The college facilitates a challenging environment for the advanced learners. The students are also given adequate skill training through placement programmes and several job related seminars and workshops organized by the different departments. The Placement Cell plays a crucial role in guiding students to attend campus interviews and get placed in leading firms.

Moreover Certificate courses, Internships, presentations, Naan Mudhalvan projects, Industrial visits and competitive exams provide a wide exposure to students in enhancing their skill and knowledge. Several certificate courses such as TALLY, GST etc are offered to students.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://drive.google.com/file/d/1jTqAkXrYhprH0-EJN2PSX8WQtEfdso1Y/view?usp=sharing |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| | |
|--------------------|--------------------|
| Number of Students | Number of Teachers |
| 1309 | 39 |

| | |
|----------------------------|---------------------------|
| File Description | Documents |
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning Methodologies

The Department has the proposed plan of implementing the Following Experiential Learning Methodologies

a. Class Room Activities: General Quiz, Story Telling, Preview a Text

b. Practicum: Practical exposure through a field visit for final years about class room learning.

c. Hands on activities: Mini Projects are given to gain work experience and explore a career field

d. Student Teaching: Seminar by students for all subjects which enhances students learning

e. Volunteer Experiences: Students Volunteer to take part in all the activities of the College to enrich their Leadership skills, Team Spirit and Coordination.

Participative Learning Methodologies

Encourage students to be active participants in their learning process and the following activities will be conducted by the Department

1. Role plays,
2. Experimentation,
3. Discussion
4. Projects,

- 5. Debate and
- 6. Case studies
- 7. Self-Assessment

h. Brainstorming

i. Group Discussions

j. Committee and Cell activities

k. Organizing seminar and workshops

Problem Solving Methodologies Used by the Department

1. Case Studies: Challenge students' critical thinking and problem solving skills in a safe and open learning environment.

2. Institutional Training: Final year students acquire practical exposure of the Company as a part of Curriculum which help them to gain technical skills and industry-specific expertise

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| Link for additional information | https://docs.google.com/document/d/1VbFcynrMqCdd5Ne5l_9i8p_ggm9tyWlO/edit?usp=sharing&oid=107411666644534936414&rtpof=true&sd=true |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our college effectively integrates technology with traditional teaching methods. The college is providing computer resources across the campus, including 119 computers to faculty and students, which meet the latest configurations as required by the University of Madras. These resources are complemented by a high-speed Wi-Fi network supported by two Airtel Broadband connections (200 Mbps and 300 Mbps) and a BSNL connection (100 Mbps). Classrooms and labs are equipped with smart boards, desktops, and laptops, while key spaces like the Auditorium and Vardaman Hall offer digital facilities such as projectors and sound systems for hosting various academic and cultural events. Teachers use online

platforms, including Zoom, Google Meet and Google Classroom, to conduct classes. They incorporate multimedia presentations using LCDs and projectors. Faculty members train the students on relevant tools like Google Forms for assessments. The college encourages students to participate in co-curricular and extra-curricular activities using various ICT tools. StreamYard enable the live streaming of conferences and guest lectures on YouTube. Our College offers Skill Enhancement Online Courses through platforms like Naan Mudhalvan and TCS iON. Faculty and students use Canva to design web pages, create event invitations, and develop posters etc.,

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

39

| File Description | Documents |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

37

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

26

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

256

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The College follows the procedures of conducting Continuous Internal Evaluation as prescribed by the University of Madras which consists of written tests, Assignments, Seminars and Attendance components.
- Revision Exams and Model Exams schedules are printed in the Academic Calendar.
- Centralised Examination is conducted by the Examination committee for the smooth conduct of exam. The Internal Examination committee is constructed by Principal comprising a senior faculty as Chief-Coordinator and assisted by faculty representatives.
- The departments display the CIE Model Examination Timetable in their respective department notice boards.
- The model examination is conducted once in every semester. The question paper is set by the respective subject teacher and scrutinized by the HOD with the approval of Principal.
- The evaluated answer scripts are distributed to the students for verification.
- The below average performers and absentees attend the Re-Examination to improve their internal marks.
- The structure of Internal marks for 25 comprises of 10 - test, 5 - assignment, 5 - seminar and 5 - attendance.
- Internal Assessment marks are entered in the University online web portal finally.

The above mechanism ensures that the wards are aware about the procedure of internal assessment which is very transparent and robust.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://drive.google.com/file/d/1gljMlYyLEZipRpX3E6cJmLkG8d5lNOoS/view?usp=sharing |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- A transparent, time-bound and efficient method is followed by Examination committee. The college has appointed internal Examination committee which works under the guidance of Principal.
- Students have to approach internal examination in-charge regarding internal examinations grievances and the exam committee forwards it to the principal.

- For Students not appearing for examination due to medical or any genuine reason, Re-examination is conducted.
- Departments is notified to submit the eligibility list of the students who are appearing for the University Examination for the scrutiny of the Principal.
- Students have to maintain a mandatory attendance of 75% in order to appear for the University examinations. But if a student is having an attendance of more than 65% but less than 75% .She is permitted to take up the University examinations by paying condonation fees of Rs. 250.
- If a student is found to be lacking in attendance, that is less than 65%. Student is counselled to take up the examinations in the next semester.
- If a student is found to be eligible on account of poor academic performance, she is given special coaching after class hours to take up a re- test to improve her performance and qualify for the University examinations.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://drive.google.com/file/d/1knnW5vyETOB7jSlKicXQ3FOS76W7jEg5/view?usp=drive_link |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

PROGRAM EDUCATION OBJECTIVES (PEOS)

Program educational objectives are the broad statements that describe the career and professional accomplishments that the program is preparing graduates to achieve.

Program Specific Outcomes (PSOs)

These are what the students should be able to do at the time of

graduation. The PSOs are program specific. PSOs are written by the department offering the program. There usually are two to four PSOs for a department.

Program Outcomes (POs)

The parameters adopted by NBA for accreditation of programmes are based on initial capabilities, competence, skills, etc. keeping in mind the outcomes desired by the profession concerned. These parameters are called Graduates Attributes and they vary from course to course and from UG level to PG level.

Course Outcomes are statements that describe what students are expected to know, and be able to do at the time of completion of each course/subject. The COs are more oriented towards the subjects and are mostly defined by the faculties consulting higher authorities. The COs are more like statements that relate to the knowledge, competency, skills and behaviour the students acquire as they go through a specific course within a program. All these collectively contribute to the program outcomes.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://drive.google.com/file/d/1iNmwsQDY7yZ5YH0Xl7-YKpjHF-8o0g00/view?usp=sharing |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Course Outcomes are designed as per the guidelines framed by the respective Universities and Statutory Bodies. They are instrumental in achieving the vision, mission and strategic objectives of the university. The methods of assessment, procedures and processes used for measuring the attainment of each of the Program Specific Outcomes and Program Outcomes are stated below:

The program Specific outcomes and Program outcomes are assessed and achieved with the help of course outcomes of the respective courses by following direct and indirect methods.

Direct Assessment Methods

Direct assessment tools are direct examinations and observations of knowledge and skills of students against the performance of each course. The attainments of course outcome are assessed through structured internal examinations, assignment, Case Study Analysis, Group projects and seminars.

Every semester, university conducts university semester examinations and publishes the results. Finally, course outcomes are measured and achieved based on the results published by the University.

Indirect Assessment Methods

Alumni survey ,Feedback by the students,Industrial training,Internships/ Field Work ,The teacher guardian system,Value added courses,Value added courses.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://drive.google.com/file/d/1kAIILO08NGZyllu5F-VQ1QK_LOJiFcepc/view?usp=sharing |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

516

| File Description | Documents |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | https://docs.google.com/document/d/1uvxIeIm7TelEOp5OMmZE5KknL__8jsR/edit?usp=sharing&oid=107411666644534936414&rtpof=true&sd=true |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://drive.google.com/file/d/1vlXteiJwIDOAWrLjk5gmjWVKJcKjf8BV/view?usp=sharing>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| e-copies of the grant award letters for sponsored research projects /endowments | View File |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | View File |
| Supporting document from Funding Agency | View File |
| Paste link to funding agency website | https://drive.google.com/file/d/138JUQ-b4F2zXqNEKMi3cY17MNJxcQil0/view?usp=sharing |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

INNOVATION ECOSYSTEM AT GSS JAIN COLLEGE

For the past three decades GSS Jain College has constantly strived to create pedagogy using new technologies and designs.

Book bank:

With this aim in mind, a book bank has been created in our college primarily to lend and circulate prescribed textbooks and other reference books.

Latest Internet facilities:

The college provides free net access to all staff and students.

This helps student community to get maximum exposure to the web world and update their knowledge in all spheres of life.

Computer laboratory:

In addition to classes equipped with Interactive smart boards, the state-of-the-art Computer laboratory gives an excellent opportunity for hands on experience.

Information & Communication Technology(ICT)

Booming ICT tools like power point presentations, LCDs and projectors to support, enhance and optimize the delivery of education.

Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various online/offline competitions are regularly organized.

Entrepreneurship cell:

Entrepreneurship initiatives are part of the Innovation Cell to embolden students to start their own enterprises. Consequently, students have come up with various projects.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://drive.google.com/file/d/1pu5vQbGqOrwF4Ta4d1TWzOGdvFBl3bo9/view?usp=sharing |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

07

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | View File |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

| File Description | Documents |
|--|---|
| URL to the research page on HEI website | https://drive.google.com/file/d/13OD6JH0_ZISwHMFpnoFfCa6mPGfgt6G8/view?usp=sharing |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | View File |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

02

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

06

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are excellent avenues for students to contribute to society while gaining valuable experiences. The highlights of the NSS Extension activities are human chain on drug awareness, International coastal (Marina Beach) clean up, event on importance of literacy in empowering minds and fostering a culture of knowledge on world literacy day. College has carried out NSS project work collecting data to know about the culture and heritages of two different countries Italy and Netherland. Seven days camp were conducted for servicing the public.

NCC has undertaken the social service activity as Puneet Sagar Abiyan and the seminar on Gender Sensitisation conducted for ANO's and Care takers. The Youth Red Cross Unit organized a series of programs focusing on acupuncture, cancer awareness, and drug prevention.

RRC highlights the activities of Poster Making Competition and AIDS awareness program. Members of the Social Service League Club Cell conducted a Swachh Bharat - temple cleaning activity at the Srikarabhatra Sivaprakasa Swamy Monastery. College has conducted two day International webinar on "Gender Disparities in Economic Activities & Recent Trends and Future Women Entrepreneur". Rotaract is showcasing activities such as the traffic signal awareness program, street play competition, and road safety week.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://docs.google.com/document/d/1E0Cokr6ZMfol8o3xa-ObZA3qriS0TdJS/edit?usp=sharing&ouid=107411666644534936414&rtpof=true&sd=true |
| Upload any additional information | View File |

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

14

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | View File |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

62

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

| 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year | |
|--|---------------------------|
| 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year | |
| 5 | |
| File Description | Documents |
| Report of the event | View File |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |
| 3.5 - Collaboration | |
| 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year | |
| 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year | |
| 279 | |
| File Description | Documents |
| e-copies of related Document | View File |
| Any additional information | View File |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |
| 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year | |
| 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year | |
| 02 | |

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Physical Facilities

A Well-designed physical facility can encourage student engagement, facilitate various teaching methods and provide an environment conducive to learning. The college has always taken efforts in providing the best possible infrastructure for effective teaching-learning environment through efficient use of ICT.

Class Rooms

The College classrooms are used regularly by the students for their activities like lectures, Special Classes and so on. All staff and students are given full opportunity to use college facilities as per the rules and guidelines of the college. Classrooms having Wi-Fi access and provide conducive environment for technology enabled teaching -learning. They are well equipped with a wall mounted smart board. The frequent use of ICT enabled classroom benefit both the teachers and students in the teaching - learning process.

Lab and Computing Equipment

In Computer Department, all systems are well equipped and installed with antivirus packages. The College labs are efficiently managed and regularly monitored by the authorized Lab Assistants under the supervision of the Department in-charge. The labs are provided with power backup. The College has the additional facility of online/offline UPS, which provide automatic

backup in case of main electricity failure. All labs are regularly upgraded with software packages and latest systems.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://drive.google.com/file/d/1n9Oy56yYz_oApiuJXzaVUpGPS5Ga2Gvpr/view?usp=sharing |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution acknowledges the significance of physical education and fitness as essential components of holistic student development established in 1990. The department provides high-quality theoretical and practical knowledge to equip students with the skills needed to contribute to society confidently and competently.

The college has provided a number of facilities for supporting extracurricular activities related to different religious Cultural Activities, creativity, arts and recreation. Two auditoriums (Om Shanthi Auditorium with a seating capability of 300 Students and Vardhaman Hall with a Seating Capability of 150 Students and also college has provided with a Open Air Theatre with a seating capability of 500 students respectively). The College Student Council Organise various Cultural Activities for the students such as Srujan - A Fresher's Talent Show, Independence Day Celebration, Friendship Day Celebration, Raksha Bandhan, Navratri, Onam celebration, Pongal Celebration, Hindi Diwas, College Annual Day etc. College will encourage students to participate in various college level, state and national level competitions.

The College offers indoor and outdoor sports facilities to accommodate diverse interests and abilities. These include Carrom, Chess, Table Tennis, Volleyball, Kabaddi, Kho-Kho, Yoga, etc.,.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://drive.google.com/file/d/1MxFTEdz9S1lf4CsYJPxbXOBPzp8yxWVN/view?usp=sharing |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://drive.google.com/file/d/1SDpF36dsktiy0LibI2ffh1rq1KDb9xVs/view?usp=sharing |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2204395

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The GSS Library is dedicated to supporting the academic pursuits of the college by providing a window to the wealth of information. The college has two libraries, U.G and P.G for the convenience of the students. The two libraries presently hold 13879 volumes. The library also subscribes 10 Journals, 11 Magazines, 7 National newspapers 852 Book Bank Books; 348 Back volumes of periodicals, project reports of various departments.

The library offers various services like Current Awareness Service, Reference Service, Newspaper Clipping Service, Information Service and Referral Service. Our college library provides information and internet access to all. Our Libraries are computerized with Auto-Lib Software. The college library also holds Institutional Membership of American Library, British Council Library, Madras Library Association (MALA) and DELNET for the benefit of staff and students.

Name of ILMS Software : Auto-lib

Name of automation (fully or partially) : Fully

Version : 8.2

Year of Automation : 2015

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional Information | https://docs.google.com/document/d/1F5u9xpJ1bkBA5qnZTeJ2OMP3jKH1Er49/edit?usp=sharing&oid=107411666644534936414&rtpof=true&sd=true |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

60776

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2.61

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

GSSJC provides academic members and undergraduate and graduate students with cutting edge computer resources. With 119 computers spread around the campus, college has a robust IT infrastructure that is utilized for both official and academic reasons. Computer laboratories are equipped with the newest configurations. In

particular, the labs include Intel Core TM i5 (12 Gen) (2400F) CPU @2.50 GHz 16 GB RAM 480 GB SSD. With a wireless computing network that enables instructors, staff, and students to access the internet at any time. Students will have enough access to internet resources thanks to the Wi-Fi network's assistance from two Airtel Broadband connections (200 Mbps & 300 Mbps) and one BSNL connection with 100 Mbps speed. Smart boards are installed in each floor, allowing for a digitalized approach to teaching. In ICT classes, students receive training outside the curriculum to get them ready for the ever-changing digital world.

The institution places a strong emphasis on security and administrative efficiency, as evidenced by the installation of CCTV cameras in classrooms and laboratories, alongside a biometric system for monitoring staff attendance. Library has been fully automated with the implementation of Auto lib software, which is user-friendly, integrated, and accommodates multiple users.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://drive.google.com/file/d/1jZ9rLTwPEKP9Btb-sBF9YcBeWmUExet0/view?usp=drive_link |

4.3.2 - Number of Computers

113

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| List of Computers | View File |

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | View File |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2204395

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

GSSJC strives to provide physical and support facilities for an excellent academic environment in a clean and green campus. In order to achieve this objective, the college has a General Maintenance Department which has established systems and processes for regular maintenance and for proper utilization of resources like buildings, classrooms, laboratories, the sports, yoga/meditation facilities, gardens/lawns, etc.

Our college prioritises the safety and well-being of all students and staff members. Regular inspections, maintenance, and upgrades are conducted to guarantee that all buildings, equipment, and amenities are in optimal condition.

Accessibility is a core principle guiding our infrastructure development. We ensure that our facilities are accessible to students with disabilities, adhering to guidelines of lift and

other accessibility features.

Our classrooms are modern and well-equipped to facilitate effective teaching and learning. The college library boasts an extensive collection of books, journals, and digital resources to support academic research and self-study. Computer Lab provides students with access to computers, software, and internet connectivity for academic and non-academic purposes.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://drive.google.com/file/d/1lNV-1fvnWvTl0xmfouup29UGJD48m7gx/view?usp=sharing |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

58

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

39

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

| File Description | Documents |
|---|---|
| Link to Institutional website | https://drive.google.com/file/d/1FuK_VrUv2_Gr9o6tgo4-X3ujbbVItaN4V/view?usp=sharing |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

359

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

359

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

| | |
|--|-----------------------------------|
| <p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p> | <p>A. All of the above</p> |
|--|-----------------------------------|

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

62

| File Description | Documents |
|--|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |
| Details of student placement during the year (Data Template) | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

65

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | View File |
| Any additional information | View File |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | View File |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

15

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | View File |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are given exposure to involve in administrative, co-curricular and extracurricular activities by including them as member of the

1. Student Council
2. Department Association Committee
3. Sports Committee
4. Cultural Committee
5. Internal Quality Assurance Cell
6. Anti-Ragging Committee
7. Grievance Redressal Committee

Institution Promotes representation of Students on Academic and administrative bodies. An Active Student Council Comprises of members to monitor academic, Cultural, Sports, Literary events. Anti-Ragging, NSS and NCC activities.

The Student Council is elected through a democratic election procedure through a ballot system the students file their nominations and the eligible candidates are elected and selected by the students.

The student Council is active throughout the year, planning a variety of events under the various cells and Clubs. In organising

events, they get hands on experience in writing a proposal, preparing a budget, planning with an eye for detail, coordinating with resource persons and students, preparing a report post the event, and analysing the issues faced, thus giving them a great opportunity to develop their managerial skills.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://docs.google.com/document/d/1kzm2w2C_7yxbwrRjwrzaV5LjRf3A-hM2/edit?usp=drive_link&oid=107411666644534936414&rtpof=true&sd=true |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

101

| File Description | Documents |
|---|---------------------------|
| Report of the event | View File |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Guru Shree Shanthivijai Jain College Alumni Association was formed with the objective of fostering long-term relationships among the alumni to bridge the gap and rapport between the college and the alumni. The Department HODs meet periodically regarding the Alumni

of the College and also contribute appreciably to the development of their alma mater. GSS Annual alumni meet is organized at the department level every year on two separate occasions - on January 26 for shift I and on 15th August for shift II. They offer student support services by way of counselling, motivational speech.

Our Alumni Ms. Manisha Jain, an alumna who completed her B.Com CS between 2012 and 2015 contributed in non-financial activity of conducting Finishing School Programme on the topic motivation talk on "How to enhance & build career through life skills". Our Alumna Ms. Rathi, Master of Law (ML) and Ms. Revathi BL., worked as Guest lecturer in our college in the year 2023-2024.

Entrepreneurial Development Cell organized Symposium on the Topic "Recent Trends in Startup Business" & GSS Bazar (Young Entrepreneur Exhibition cum Sale) dated on 4.4.2023. Tmt.S.Anandhi Chajjed, Gss Alumni, Youtuber, Arts and Craft Trainer was the Guests of Honor of the day.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://drive.google.com/file/d/13JHavjH8IaSv0stAFRAdhl1qjJs25iEc/view?usp=sharing |
| Upload any additional information | View File |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of Our institution is reflective of and in tune with the vision and mission of the institution. The Guru Shree Shantivijai Jain College for Women was inaugurated on 30th January

1990 (Vasanth Panchami) the 100th Birthday of Guru Shree ShantiVijai ji and is named after him. This institution founded by Shree Mahaveer Jain Kalyan Sangh, a voluntary charitable association, is established with the noble goal of imparting quality education to young women, with a blend of moral values, modern outlook and cultural traditions. Keeping in mind the tremendous influence a woman exercises on her family and the society as a whole, we aim not only at academic excellence but also the total personality development of students.

Vision

Empower the young minds by means of "Education for Excellence"

Mission

Providing Best Education at affordable cost blended with moral values like humility, character, love and compassion; so that the young women can face the challenges of life with courage and commitment and thereafter contribute to Nation Building Exercise.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://drive.google.com/file/d/1d6f6Jpfa7P_tpZ1VjRDJIIdoLrzkDctJ2/view?usp=sharing |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management within the institution are achieved through a well-defined governance structure. The Correspondent, and Trust Board set policies and make strategic decisions, including approving grants and introducing new programs. They also oversee the resolutions from various councils, such as the Management Council and IQAC. The Governing Body monitors the institution's mission and strategy, while the Academic Council handles academic policies and the Board of Studies designs and updates course syllabi. The Finance Committee advises on financial matters, and the IQAC focuses on quality and infrastructure improvements. In this system, staff and students are actively involved in decision-making processes across

different bodies, including the Governing Body, Academic Council, and Board of Studies. Heads of Departments manage admissions and student discipline, ensuring smooth implementation of institutional plans. Administrative, Student Support, and Part V Committees, led by the Principal, address daily operations and support services, reinforcing a collaborative and participative approach to management. Students are expected to adhere to institutional rules and conduct, contributing to a well-regulated academic environment.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://drive.google.com/file/d/17Xicav2D8pAl_tNxNTjdoVjcShQmmINR/view?usp=sharing |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

At GSS Jain College, quality is defined by maintaining high standards in all aspects of teaching, learning, and student support. The institution is dedicated to adapting to societal changes and evolving student needs, ensuring that its staffing, facilities, programs, and services consistently meet high standards. The college promotes a learning environment grounded in moral values, fostering respect for the dignity of all members of the community. Ethical behaviour and good conduct are core principles, which are actively encouraged in students and faculty alike. Faculty members focus on continually enhancing the effectiveness of the curriculum and the delivery of instruction. This is achieved through a commitment to professional development and a student-centered approach to teaching. To ensure continuous improvement, the college regularly gathers feedback from key stakeholders, including students, parents, faculty, and alumni. This feedback is used to refine and enhance the curriculum, teaching methodologies, and infrastructure. Our college is committed to providing a holistic educational experience that combines academic excellence with personal growth. By fostering an environment of respect, ethics, and continuous improvement, the institution ensures that students are well-equipped to succeed academically and in their future careers, while also contributing positively to society.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://docs.google.com/document/d/1si7c2oeTnzzmZXUmlJzgzWtpsX69pOJT/edit?usp=sharing&oid=107411666644534936414&rtpof=true&sd=true |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body: The college is overseen by the Secretary, Trust Members, Principal, and a representative from the university. They are tasked with ensuring that the activities outlined in the institutional strategic plan are effectively implemented.

Administrative Structure: The Principal serves as the executive leader, managing the college's daily operations with support from various officials. Management, Secretary, Principal, Heads of Departments, faculty, non-teaching staff, students, and other stakeholders, collaboratively strive to promote a culture of excellence and achieve the institution's key objectives.

Functions of Various Bodies, Service Rules, and Procedures: The IQAC is the core body responsible for maintaining and enhancing quality across the campus as per the instructions given by the principal. The Examination Committee handles evaluation issues and recommends necessary adjustments. Additionally, the college has several committees such as the Anti-Ragging Committee, Equal Opportunity Cell, Anti-Sexual Harassment Cell, .

Recruitment: Recruitment for teaching, non-teaching, and administrative positions is conducted at the end of each academic year . The college also implements a staff appraisal system that is in line with its promotional policies.

Students' Grievance Redressal Mechanism: The Students' Grievance Redressal Mechanism is a key component of the institution, addressing academic issues like absences, re-admission, and

admission cancellations. I

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/file/d/1LKft3MckaZGGMLyeAbNonjES3k4TKVUs/view?usp=sharing |
| Link to Organogram of the institution webpage | https://drive.google.com/file/d/1dfFK4MlYx6fdaC8rkuNYHtiTRGOofXY7/view?usp=sharing |
| Upload any additional information | View File |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|--|---------------------------|
| ERP (Enterprise Resource Planning) Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures, to empower and support the faculty:

- On Duty facility for attending orientation programmes/refresher courses/ seminars/ conferences/ training programmes
- Organising Staff development programmes for skill up-gradation and need-based programmes.
- Faculty are motivated to be the members of the Board of Studies, Subject experts, External examiner, Resource person, Inspection Committee, External Academic Audit and enrol for Ph.D.
- Eligible Faculty members are encouraged to register as

Guides for Ph.D.

- Casual leave, Earned Leave, Medical Leave and Maternity Leave are given as per policy.
- Medical Insurance paid by Management for all the faculty

Welfare measures for non-teaching staff

- Literacy program, health and hygiene awareness programme.
- Wards of employees are given admissions on a preferential basis
- Annual health check-up

Other Measures

- Competitive games are conducted for faculty members, staff members who actively participate in indoor and outdoor sport events.
- Canteen, Lift, parking facilities, Fully Wi-Fi enabled with computing facilities.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://drive.google.com/file/d/1SfIceZ--YJAClSbJt3Qf9_X0D_2-LiiW/view?usp=sharing |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | View File |
| Reports of Academic Staff College or similar centers | View File |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | View File |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal system is applicable to teaching staff of the college. The appraisal report is based on the annual performance of the faculty on the basis of their academics, research and other extra-curricular activities.

Self-appraisal by teaching staff is done at regular basis. Teachers are required to submit the details such as paper presentations done at International and National conferences or seminar, articles and paper published in Journals, Participation and organization of FDP and workshop, number of the programme and events organized by them, top five university ranks secured in their subjects, number of centum scorers and arrear students in their subjects, their contribution to cells, clubs, any external/Universities work undertaken and any awards won by them.

The questions are based on various parameters like cognition, communication skill, sincerity, punctuality, teaching methodology and practice and revision given by the teacher.

The management and the Principal conduct meetings and do the performance assessment of the faculty based on the self-appraisal, their sincerity and punctuality to the college and feedback evaluation reports. These evaluation methods are used as guidelines for improving teaching, research activities and overall performance of the faculties.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://drive.google.com/file/d/1OvHhdNJv914DIu-65uZUDrjPsjZAdkcJ/view?usp=sharing |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. The committee thoroughly verifies the income and expenditure details and the compliance report of internal audit are submitted to the management through principal. External audit is conducted annually by an external audit agency.

Before the commencement of every Academic year, principal submits a proposal on budget allocation by considering the recommendations made by the heads of all departments to the management.

The External Audit is on annual basis at the end of financial year and their audited statement and reports are placed before the Governing body. The External auditors do a thorough check on payment and vouchers. The institute regularly follows internal & external financial audit system. In case of expenditure, the college has a practice of making payments only through cheques for better transparency. Similarly, the college receives financial contribution and other funds only through cheques, DD or NEFT. The Annual return is also filed based on audit statements and report.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://drive.google.com/file/d/15dSv1KEDaYrqGa5Anj9nPfUjkKcySCye/view?usp=sharing |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | View File |
| Any additional information | View File |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

• The Resource Mobilization Policy Document serves to identify the resources available for various programs, ensuring efficient management of funds and widening the resource base to achieve set goals. • The document outlines procedures for the efficient utilization of generated funds. The Governing Body monitors the optimal utilization of these funds for the smooth functioning of the institution in consultation with the Finance Committee. • The Governing Body, in consultation with the Finance Committee, is responsible for fund management, ensuring transparency in the process. The income and expenditure of the institute are in accordance with the annual budget. • An Internal Auditor is appointed to verify the Receipts and Payment accounts. External Auditors are also appointed to prepare, finalize, and provide their opinion on the true and fair view of the institute's balance sheet. A Finance Committee is in place to manage the funds, which are overseen by the Planning Forum. • Finance has never been a constraint, either in the past or in the present. • No developmental activity on the campus has ever been delayed due to a lack

of funds • The current financial position enables us to undertake any necessary developmental activities.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://drive.google.com/file/d/15dSv1KEDaYrqGa5Anj9nPfUjkKcySCye/view?usp=sharing |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Institution's IQAC is vibrant and is constituted as per the norms of NAAC. It has representation from most of the departments and has an amalgam of senior and junior faculty members.

The IQAC of our institution mainly focuses on:

1. Conduct of IQAC meetings as per norms
2. Conduct of AAA regularly.
3. Conduct and Analysis of the feedback on curriculum.
4. Conduct and Analysis of teaching and learning processes.
5. Development of various policies including Performance Based Appraisal System (PBAS).
6. Establishing a quality culture across the entire organization
7. Initializing activities such as Green Audit, Energy Audit etc.
8. Preparation for NIRF & NAAC.
9. Conduct of seminars and workshops on a variety of quality development techniques, including the application of OBE, NAAC assessment, vision for excellence and start-ups etc.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://drive.google.com/file/d/1vBZ6eLpTdiUrRZEZ6CBGziCG2wPHuWtd/view?usp=sharing |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching-learning process, structures

& methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities through

Feedback collected from students on teaching -learning.

Academic Calendar.

Preparation of Lesson Plans for Each Semester.

Log Book.

Student Learning Outcomes and Monitoring Practices.

Effective Internal examination and evaluation systems.

Students' Result Analysis.

Mentor-Mentee System.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://drive.google.com/file/d/1cjFdiGbm1OwNEn2xPDdgn7g3Ri_FbANp/view?usp=sharing |
| Upload any additional information | View File |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://docs.google.com/document/d/1uvxIeIm7TelEOp5OMmZE5KknBL__8jsR/edit?usp=sharing&oid=107411666644534936414&rtpof=true&sd=true |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

GSS Jain College for Women promotes gender equity to acquaint the students to gender issues ascending in the society. Centre for Women Empowerment cell (CWE) was established to endorse women empowerment in the campus. Guest lectures and seminars are arranged regarding women safety, cyber crime, etc., to realize the gender related issues. College Entrepreneurial Development cell develops the business skills by encouraging students to put up stalls without gender bias in association with the Govt. small scale industries. Five Women of higher calibres are invited and presented Women Achiever award every year on Women's Day in an effort to reach out to the society and to inspire students. Teacher mentor counsel their students every week to guide and motivate to develop academically and personally. A mentoring record to monitor the growth chart of the student is maintained. CCTV Cameras are installed all over the campus to ensure safety. They are encouraged to download Kavalan app initiated by TN police for the safety outside the campus Debate oratory contests and group discussions are conducted on the topic-Gender equity in classes to sensitize the awareness in a constructive way.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | https://docs.google.com/document/d/1I37-lp_gmoVtU9Y-jvgETiC0fNAeJWAoQ/edit?usp=drive_link&oid=107411666644534936414&rtpof=true&sd=true |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://drive.google.com/file/d/19YjxESVIZ-2DqRjobVZdSrC0kAW4Y2YU/view?usp=sharing |

| | |
|--|------------------------------|
| 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment | C. Any 2 of the above |
|--|------------------------------|

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Effective waste management in GSSJC is crucial for sustainability and environmental supervision. Campuses generate substantial waste from various sources, including cafeterias, dormitories, and academic buildings. Implementing comprehensive waste management strategies helps reduce this impact.

Firstly, the institution prioritizes recycling and composting programs. Clear signage and well-placed bins can encourage students to separate recyclables, compostable materials, and trash. Education is key; incorporating waste management into the curriculum and organizing awareness campaigns can foster a culture of sustainability.

Another important aspect is reducing waste generation. GSSJC banned the single-use plastics by promoting reusable alternatives

and providing water refill stations. Food waste can be addressed through better meal planning.

Additionally, partnerships with Chennai Corporation to ensure proper disposal and recycling of non-standard items like food waste, green waste, sewage waste, electronics and hazardous materials. A regular Green and energy audits of waste streams is done to identify areas for improvement and track progress.

By integrating these practices, GSSJC not only contribute to environmental conservation but also set a precedent for responsible waste management, preparing students by conducting awareness events and practices inside the campus to adopt similar practices in their future endeavors.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | View File |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic

A. Any 4 or All of the above

| 5. Landscaping | |
|---|-------------------------------------|
| File Description | Documents |
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | View File |
| Any other relevant documents | View File |
| 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution | |
| 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities | A. Any 4 or all of the above |
| File Description | Documents |
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of the awards received | View File |
| Any other relevant information | View File |
| 7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading | A. Any 4 or all of the above |

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | View File |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution strives to create an inclusive environment that promotes tolerance and harmony by encompassing a broad range of initiatives and policies. These programmes set the framework for creating a supportive environment for all individuals regardless of their cultural, linguistic, or socio-economic backgrounds. Many training programmes like National seminars and conferences have been conducted to educate faculty, and students about cultural differences and the importance of inclusivity.

Institution have engaged with the broader community through NCC and NSS units by conducting various programmes related to social issues like 'Gender Sensitisation Lecture& Seminar for ANO's', World Earth Day, International Yoga Day, etc., to address local issues related to diversity. Many Clubs like Citizen Consumer Club, Centre for women empowerment, Environment Club, Health and Hygiene Club actively participated in conducting various programmes which helps in better harmony of the institution. For example, Beach cleaning activity has been conducted by the Environment club on International Coastal Clean-up Day.

Several events, festivals, and cultural programs have been organized by the college like Onam festival, Holi festival, etc., which helps in building a sense of community and appreciation for different cultures, languages, and traditions and provide opportunities to share their heritage and learn from others.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | View File |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our College has taken fervent steps to make students and faculty aware of and sensitive to their constitutional rights and obligations. Students are sensitized through various seminars and workshops on issues such as gender equality , Human Rights and obligations , Ethics and moral values as well as through participation in activities organized by the College. Cultural and Social Responsibilities of students are highlighted through several competitions and activities organized during Republic Day and Independence Day Celebrations in which Flag hoisting and other activities are conducted. Moreover NSS, NCC, YRC units of the college also contribute in emphasizing the significance of the students ` role in following the constitutional obligations and setting an example as good citizens in our society. Guest lectures ,seminars and workshops bring in a wide variety of exposure to students wherein they are made aware of the society around them . External constitutional experts are invited to give talks on all strategic issues.. Participants also raise issues related to their own experiences as members of the community with a distinct identity and place in society. These initiatives place a strong emphasis on students` duties and responsibilities in relation to their Fundamental Rights.

Integral growth of the students is the central concern of our institution focusing on students` internalization of social values, ethics and social responsibilities. To ensure and establish a culture of ethos and ethical policies, activities and programmes are organized and observed .

| File Description | Documents |
|--|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://drive.google.com/file/d/15Ruz4nrPTGBPhvzm3vv_2WkWLWFQsWAd/view?usp=drive_link |
| Any other relevant information | https://drive.google.com/file/d/1O3r4rr6_0sOyj730Nu5AL3Yr9a0bcOOG/view?usp=drive_link |

| | |
|--|-----------------------------------|
| <p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p> | <p>A. All of the above</p> |
|--|-----------------------------------|

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution believes that events and festivals should be celebrated as it is an important aspect of learning and instilling in students a strong sense of cultural identity. The Institution celebrates and organizes days of national and international importance like Independence Day, Republic Day, Youth Day, Women's Day, etc by organizing special programs to inculcate in the students a feeling of pride for the nation and make the students

understand and appreciate the freedom movement, the glorious history of the nation.

All National festivals are celebrated with great enthusiasm to inculcate a sense of patriotism in the students. Every year students come together and perform cultural programs like dance, skits highlighting societal problems. The students also prepare videos and speeches to share their thoughts on these days. National flags are distributed to faculty, staff and students on Independence Day and Republic day to instil sense of pride amongst them. The NSS unit and the students' council organise many cultural programs to address prevailing social issues. The student, staff participate and rejoice during this celebration with great patriotic fervor.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | View File |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

7.2.1 Best Practices

The institution adopts two best practices 'Digitalization' and 'Instilling Social Responsibility through Activities' that help students to adopt technology to excel in the field of their choice and to instil in them a sense of social responsibility to serve the nation

Best Practice-1 Title of the Practice :DIGITALIZATION

- To develop learner-centric environment to make every student a digital literate to support Digital India Campaign launched by the Government of India
- All our students are digital literates and good at using technology in a purposeful manner.
- Teachers are highly capable to change a classroom into a

vibrant platform where every student can be motivated to participate and learn with the help of technology.

- All the class rooms are ICT ready and all the departments adapted their class room teaching with the help of ICT.

Title of the practice: INSTILLING SOCIAL RESPONSIBILITY THROUGH ACTIVITIES

- To fulfill the mission and vision of the institution
- To bring in a holistic development
- The social issues addressed by the college under the umbrella of NSS activities include Environmental issues in our society, Drug abuse, Stress Management, and Gender inequality, role of youth in its prevention and Sanitation.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://gssjcollege.in/wp-content/uploads/2024/01//best_practices.pdf |
| Any other relevant information | https://docs.google.com/document/d/15uumUyyWGmWiID-LEjpgKvH3-nBK8a6t/edit?usp=drive_link&oid=107411666644534936414&rtpof=true&sd=true |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college is a 30-year-old pretty institution producing a galaxy of alumni in its long run. Since its inception, the institute has been imparting high quality, all-inclusive education (with no discrimination based on caste, creed, or economic status) to all sections of the society and thereby nurturing the dreams of the underprivileged. In its 30 years of existence, our college has earned a reputation as an esteemed institution. From its humble beginnings it has now evolved and flourished. Recognizing the evolving needs of students, the college now offers a diverse range of meticulously designed 10 graduate courses and one Post graduation course. These courses aim to nurture talent and ignite a passion for learning among our students. Throughout its journey, the college has remained committed to providing quality education

and shaping the future of aspiring individuals. Faculty members work with determination and patience to achieve this goal.

The college is above all committed to usher in socioeconomic transformation by providing inclusive innovative quality education of global standards to fully meet the expectations of its stakeholders.

- The larger intake of students every year
- Percentage of literacy has increased.
- Communal harmony is promoted.
- Good citizenship is promoted.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | View File |

7.3.2 - Plan of action for the next academic year

1. Future plans of action for academic year 2024-25

1. Institution

To enhance the status of the college that has been created for itself.

Measures relevant to students

- To introduce new courses and remain relevant to the changing needs of the students.
- To give thrust on use of technology by students.
- To upgrade library resources that can be accessed by students online.
- To ensure participation of students in various sports and cultural activities.

Measures relevant to faculty

- To encourage faculty to devise techniques for improving the existing teaching-learning.
- To encourage faculty to use online Apps to enable students to clear their doubts

- To continue to encourage faculty to organise faculty improvement programmes, national and international conferences.
- To continue to encourage research culture among faculty members.

2. Infrastructure

To undertake repairs to building, electrical repairs and sanitation on top priority.

3. Administration

- Periodic updation of information on the college website
- To implement SMS / WhatsApp form of communication after obtaining feedback from students.

4. Alumni relationship

- To strengthen alumni relationship by organizing alumni events

5. Social obligation

- To continue to organize extension activities for the benefit of the society.

<https://drive.google.com/file/d/1j-u11RRy13agkONS3CHDrR2NuauZkVJV/view?usp=sharing>